



# LSC REGULAR MEETING MINUTES

興氏學校校董會常規會議通告和議程  
John Charles Haines School Local School Council  
247 W. 23<sup>rd</sup> Place | Chicago, Illinois 60616

**Thursday, November 9, 2023**  
**8:00 AM- Faculty Center**

## 1. Call to Order 召開會議

Chairperson Langston called the meeting to order at 8:07 a.m.

## 2. Roll Call 點名

Chairperson Langston did a verbal roll call.

The present members are **Principal Moy-Davis, Chairperson Monique Langston, Vice Chair Karl Kemp, Secretary Michelle Liang, Jacob Yue, Paul Yee, Patricia Ware, Yi Li Ruan, June Moy Coutre', and Joylynne Coleman**

**Absent members:** Wade Chan, Yarnell Johnson,

**Open Position(s):** (1) Parent Representatives

## 3. Approval of Agenda 批准議程

**Principal Moy Davis** made a motion to approve the agenda, which was seconded by **Mr. Kemp**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (2) Open Position (1)

## 4. Approval of Minutes from Previous Meeting 批准上似會議記錄

**Mr. Kemp** made a motion to approve the previous meeting minutes and was seconded by **Mr. Yee**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (2) Open Position (1)



## 5. Announcements/Introduction of Guests 宣佈/介紹來賓

Chairperson Langston welcomed all the guests.

Assistant Principal - Connie Lee  
Deputy of Network 6 - Kiltae Fernando Kim  
School Counselor - Ms. Talley  
Parent - Ms. Jones

Student Representative/Class President of 2024 - Jacob Yue was introduced and added to the LSC membership.

## 6. Public Comment 公眾意見

No public comment

## 7. Reports 報告:

### Haines Principal Report

November 9, 2023

#### \*New\* Principal Leadership Framework:

1. [The CPS School Leadership Framework](#) (“the Placemat”): this document describes the four domains and associated components.
2. [The CPS School Leader Performance Evaluation Rubric](#): this document includes descriptions of practice at four performance levels.
3. [The School Leader Competency Crosswalk](#): this document explains how the prior Competencies align with the new CPS School Leadership Framework.

## Domain 1: Organizational Leadership - Vision, Mission & Goals, Strategic Planning and budget, Continuous Improvement, and Change Management and advocacy

[Illinois State Board of Education Report Card](#) designation- Exemplary - acknowledges the top-performing 10% of schools

Attendance rate for October- - Goal is 98%- 97.71% - 2nd highest attendance in CPS for all district run schools



- October 13 - completed AP Lee's LDP**
- October 16 - High School Fair - about 20 school attended**
- October 23 - Class of 2024 visits Curie HS**
- October 24 - Foundations Walk (K-2nd grade ELA)**
- October 25 - Class of 2024 took High School Admissions Test (English- retake; optional)**
- October 26 - Parent/Teacher Conferences - in person; on line- 91% (about 40 report cards left)**
- October 26 - State of School Address- 12:00 PM**
- October 27 PD- Culture/Climate Team; Behavioral Health Team; Backward Design Planning; Wit & Wisdom**
- November 1 - Class of 2024 took High School Admissions Test - (Chinese)**
- November 2 - OLCE School Support Visit**
- November 7 - Class of 2024 visits Kenwood Academy HS**
- MTSS (Multi-Tiered System of Supports)/BHT (Behavioral HealthTeam) met**
- Culture & Climate Team met**
- ILT met**
- Weekly Grade Level Meetings - Learning Cycle- teaches shared instructional practices and student work**
- REACH Observations**
- School Spirit Week #1**
- September 22 PD- teaming and Committee Planning; Backward Design Planning**
- October 10- Flex Day- Hour 4 - Planning for W.I.N. Cycle 2**
- MTSS (Multi-Tiered System of Supports)/BHT (Behavioral HealthTeam) met**



Culture & Climate Team met

ILT met

Weekly Grade Level Meetings included EdTech tools, MTSS , learning cycles

Guided Observation for Leaders for K-2 Wit & Wisdom

REACH Observations started

October 11 - Class of 2024 took High School Admissions Test

Lettuce Grow Theme for SY2324 - Enrollment as of 9/13 - 480 students

PD Week 0 - Team Building, Haines Vision/Mission/ CIWP, MTSS, EdTech Tools, Skyline, Second Step- many were teacher led; trip to Garfield Park Conservatory

Meet The Teacher's Night 8/17/23- over 300 students and parents came to meet the teachers and drop off supplies

First Friday- 8/25 - Scales and Tales- Traveling Zoo with chicks, a rabbit, a python, a sloth and other animals in the AM; Popcorn and Popsicles in the PM

Scheduling- Algebra for 8th grade bilingual students, 6th grade bilingual students are in GenEd for math; 5-8th grade bilingual students are doing walking reading; 5-6th grade and 7-8th grade departmental, WIN Time, Second Step SEL time

Grade Level Team meetings: Meetings are held on Wednesdays and Thursdays

Bathroom Remodeling Project: NEW- All Gender Bathroom on 2nd Floor and new bathrooms on 2nd floor (new partitions will be installed around Sept.8)

School Fees: This year- Activity Fee- \$70.00 per child; Two students- \$60.00 per child; Three or more students - \$165.00

Plans are to remove rain garden in playground and remove carpet in rooms on 2nd and 3rd Floor - upcoming projects from CPS

Abbreviated [Continuous Improvement Work Plan](#) - [Haines CIWP](#) is the strategic planning process of schools that also meets the federal and state requirements of a school improvement plan. This plan establishes a school's mission, and the strategies and milestones the school will take to accomplish its goals. The CIWP follows a continuous



improvement cycle, where goals, strategies and milestones are monitored regularly and adjusted as needed.

Plans are to remove rain garden in playground and remove carpet in rooms on 2nd and 3rd Floor - upcoming projects from CPS -

## **Domain 2: Instructional Core - Courses and Content, Instructional Strategies, & Assessment Data**

**October 23 - Chicago Poetry Center works with 7th/8th graders in 306 (20 week poetry residency program)**

**October 23 - Class of 2024 visits Curie HS**

**October 24 - Foundations Walk (K-2nd grade ELA)**

**October 25 - Class of 2024 took High School Admissions Test (English- retake; optional)**

**October 26 - Parent/Teacher Conferences - in person; on line- 91% (about 40 report cards left)**

**October 27 PD- Culture/Climate Team; Behavioral Health Team; Backward Design Planning; Wit & Wisdom**

**November 1 - Class of 2024 took High School Admissions Test - Chinese**

**November 2 - OLCE School Support Visit**

**November 7 - Class of 2024 visits Kenwood Academy HS**

**November 8 - Special guest from Chicago Bulls -PE Takeover**

**MTSS (Multi-Tiered System of Supports)/BHT (Behavioral HealthTeam) met**

**Culture & Climate Team met**

**ILT met**

**Weekly Grade Level Meetings - Learning Cycle- teaches shared instructional practices and student work**

**REACH Observations**



**Illinois State Board of Education Report Card designation- Exemplary - acknowledges the top-performing 10% of schools**

September 22 PD- teaming and Committee Planning; Backward Design Planning

October 10- Flex Day- Hour 4 - Planning for W.I.N. Cycle 2

MTSS (Multi-Tiered System of Supports)/BHT (Behavioral HealthTeam) met

Culture & Climate Team met

ILT met

Weekly Grade Level Meetings included EdTech tools, MTSS , learning cycles

Guided Observation for Leaders for K-2 Wit & Wisdom

N6 Admin ELA Skyline Visit to Haines 3-5th grade rooms

Hispanic Heritage Month performance

REACH Observations started

Wit and Wisdom- Grades K-2

ELA Skyline - Grades 3-8 (1st year implementation); SS and Science Skyline - Grades 4-8

Created a time for ELA teachers

BOY assessments -(KIDS- K; iReady for K-2, and STAR 360 3-8, REACH Performance Tasks K-8)

As of 9/11- 98.5 % -131/133 of students tested in iReady Rdg & 96.9% -129/133 of students tested in iReady Math

As of 9/11- 99% - 326/329 of students tested in STAR360 Rdg & 99% - 327/329- of students tested in STAR360 Math

97% of students that took the Algebra Exit exam last year PASSED!! 2 students had a perfect score- KUDOS to Ms. Suen



Master Schedule: PreK- Exploratory as Special; K-8 - Exploratory, PE, Mandarin, Art, Technology, Music

W.I.N time for all students 2-2:45

Test Prep classes for 20 8th grade students- \$445.00; scholarship of \$100.00 for each child

GoCPS opened 9/13/23 at 10:00 AM and will close on 11/9/23 at 5:00 PM

### **Domain 3: Climate and Culture** - Family and community engagement, Connectedness and Wellbeing & Systems and structures

**Schoolwide Fall Pictures**

**School Spirit Week #1**

**Culture & Climate Team and Behavioral health Team presented at 10/27th PD**

**Attendance rate for October- - Goal is 98%- 97.71% - 2nd highest attendance in CPS for all district run schools**

**-Primary classroom - Room 207 - 3rd Grade with 98.83%**

**-Intermediate classroom - Room 202 - 4th Grade with 98.68%**

**-Upper classroom - Room 307- 8th Grade with 99.31%**

**October 26 - Parent/Teacher Conferences - in person; on line- 91% (about 40 report cards left)**

**October 26 - State of School Address- 12:00 PM**

**October 26 - Parent University came to Haines from 12-3 and passed out 20 tablets for the families that are approved (free/reduced lunch forms) \*\* will have them come out again in December**

**November's Haines Herald**

**Website Updated**

**Weekly Blackboard**



**October's PAC Meeting- *The Importance of Self-Care for Parents***

**Congratulations to Ms. Coleman who completed Title 1 PAC Orientation**

**N6 Climate Walk**

**Trunk or Treat- raised over \$1200.00**

**Participated in Lockdown and Fire Drill**

**97.30% of parents who completed Family Income Information Form (13 forms left)**

**Raised \$1539.50 from Taffy Apples Sale (\$5321.00 - \$3781.50)**

PAC Meeting - 9/29/23

OST program started; (debate, global study bridges, guitar, math puzzles & games, math club, minecraft, pingpong, robotics, running club, sports, student council, and volleyball

Walk-A-Thon- raised over \$1900.00

October Haines Herald

Weekly Blackboard Messages

8th grade parent meeting - GoCPS

Collaboration with Chicago Bulls for Chinese New Year

Attendance rate for September - 97.35% - Goal is 98%

Primary classroom - Room 214 - 2nd Grade with 98.31%

Intermediate classroom - Room 304 - 5th Grade with 98.68%

Upper classroom - Room 307- 8th Grade with 99.54%

Summer Engagement Activities - Summer Programming - 4 weeks

Updated School's Website - <http://haines.cps.edu/>

Meet the Teachers Night- Music and snacks; Project Vision to promote Parent Mentor Program

August/September Haines Herald





Weekly Blackboard Messages

Color Coded Balls for Recess

Bottled water provided by CPS for students during heat advisory days

Second Step Implementation - Tier 1 SEL

Principal Chat - 9/7/23

BAC Meeting - 9/11/23

Shout Out for staff to give to one another

Employee of the Month with quotes of why they were chosen for the month by their colleagues

Students on 2nd Floor enter through Door # 5 (Playground); students on 3rd Floor enter through Door #1; Prek (#4) and K (6) students enter through their own door

Students are dismissed at 2:40 and 2:45 to alleviate congestion after school

Surveyed students about Out of School Time (OST) Programming

OST Programming will start the week of September and run through 20-30 weeks

## **Domain 4: Talent - Identification and Role Definition; Development and Evaluation; Professional Culture and Retention & Leadership Teams and Development**

**Hired Jennifer Eng as new Special Education Classroom Assistant**

**Attended**

**Mentoring Principal Lupe Perez from James Ward School (attend LSC meetings, Rigor Walk, support one another, etc)**

**October 17 - N6 Virtual School Leader Mtg- Half Day**

**October 19 - Track B: October Virtual Mentor Session**

**November 7 - N6 November Leader Session - Full Day**



Completed Cahn Fellowship - presented with Ms. Lee at the Cahn Leadership Conference - 10/6

Mentoring Principal Lupe Perez from James Ward School

BOY LDP Plan with Chief Milberg and Deputy Kim

BOY LDP Plan with Assistant Principal Lee

New Staff Members:

- Jiacong Cao- 5th grade teacher      Bing Ni -2nd grade teacher
- Elizabeth Lee - 5/6th SS teacher      Samantha Opp - LBS1 teacher
- Maritza Martinez- Art teacher      Allen Xu - 4th grade ELA/SS teacher
- Kisha Commings & Destiny Campos -Miscellaneous Employees

Specials - Exploratory- Ms. Gaffney Rhodes

ILT, Culture & Climate/Equity, MTSS - Academics, BHT - SEL, PPLC and PPC Teams

Mentoring Principal Lupe Perez from James Ward School

**Mr. Yee** made a motion to accept the principal report and was seconded by **Vice Chair Kemp**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (2) Open Position (1)

## **b. Haines Budget Report - as of 11/5/23**

Internal Accounts - \$169,737.09

Budget—Non-Payroll -\$103,697.55

Budget transfers

<b>From Description</b>	<b>To</b>	<b>Amount</b>
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115	53305	119015	000575	115	51320	290001	000575	1,700	add to curriculum bucket for planning
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Purchases from October 7 - November 3, 2023

**\$2421.49 total**

\$229.03 - Supplies

\$589.52 - PK Supplies

\$1602.94- Facilities

**Mr. Yee** made a motion to accept the principal budget report and was seconded by **Ms. Coleman**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (2) Open Position (1)

### **c. State of School Address**

**Will be presented in December 2003.**

### **d. PPLC - Professional Personnel Leadership Committee**

[November 2023 -- PPLC Agenda and Notes](#)

**Ms. Coutre'** made a motion to approve the PPLC report, and was seconded by **Ms. Ware**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (2) Open Position (1)



**e. Bilingual Advisory Committee 雙語教育諮詢委員會**

**On behalf of Ms. Cheung, Ms. Ruan** shared with LSC:

**November 9, 2023**

LSC-Bilingual Report

-According to Aspen, as of today, we have a total of 169 students in ESL/bilingual programs. A total of 147 students will be taking the ACCESS assessments; the testing materials order was placed accordingly.

-Our network 6 EL Specialist, Grace Oh conducted the “school visit” with Ms. Cheung and Principal Moy-Davis on November 2 from 9:00 to 11:00 am.

-Ms. Li, Ms. Liu, and Ms. Cheung are preparing for the 2nd BAC meeting on November 14 at 1:00 pm in room 201. The parents will learn the cultural differences between Thanksgiving and Mid-Autumn Festival’s celebration.

-Ms. Cheung, ELPT, attended the mandated ACCESS Overview Training on November 6.

**Principal Moy Davis** made a motion to accept the bilingual report and was seconded by **Mr. Kemp**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (2) Open Position (1)

**f. Title I PAC 家長諮詢委員會**

October 20, 2023

PAC Meeting on 10/20/23 at 8:00 am

Theme: The Importance of Self-Care for Parents

The following was shared by Ms. Cheung

Transcript of Self Care

American Cancer Society’s Recommended Cancer Screening Tests



Think, Pair, and Share:

Do you remember the person you were before you became a mom/dad?

Self-Care and Parenting Video by Dr. Aletha Akers

Four Types of Self-Care PowerPoint

Physical: Would You Rather? Video Exercise

Emotional

Social

Spiritual

Taking care of yourself is something you need to learn as parents!

Exercise: 21 Goals You Have for Yourself Road Map

**Mr. Yee** made a motion to accept the Title I PAC report and was seconded by **Vice Chair Kemp**.

Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (2) Open Position (1)

**g. Restrictive Environment 特殊教育**

**Ms. Talley** informed the LSC:

		Least Restrictive Environment		
		20% or less	21%-60%	Total
<b>D i s a b l i t y</b>	<b>AUT</b>	2	2	4(13.8%)
	<b>DD</b>	4	3	7(24.1%)
	<b>HI</b>	1	0	1(3.4%)
	<b>LD</b>	7	2	9(31%)
	<b>OHI</b>	2	1	3(10.3%)
	<b>SPL</b>	5	0	5(17.2%)
	<b>Total</b>	21(72.4%)	8(27.6%)	29



**Mr. Yee** made a motion to accept the LRE report and was seconded by **Ms. Coleman**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (2) Open Position (1)

**Ms. Coutre** made a motion to accept the Approval of overall reports and was seconded by **Ms. Ware**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (2) Open Position (1)

## **8. Old Business** 舊事項

1. Parent Representative Vacancy and Approval - Mr. Langston's application is received
2. Jacob Yue is the new member of LSC as a student representative; He has most of the rights as an LSC member but CANNOT vote for principal evaluation, CWIP, etc.
3. Principal evaluation and renewal committee before Christmas - Cumulative evaluation and Annual evaluations in spring
4. Deputy Kim from Network 6 visited Haines and shared his insights with LSC.

**Ms. Coleman** made a motion to accept Old Business and was seconded by **Vice Chair Kemp**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (2) Open Position (1)

## **10. New Business** 新事項

Ms. Ware shared that during the 1st-period recess (10 - 10:45 am) - adults/parents wait at the fence and take pictures of the students. There are smokers near the playground.

The school will post No Smoking No Picture signs in English and Chinese near the playground.

Principal Moy Davis asks whether Friends of Haines can sponsor banners for Haines.



**Ms. Coutre'** made a motion to accept the New Business and was seconded by **Ms. Ware**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (2) Open Position (1)

**11. Announce Date of Next Meeting and Set Agenda** 宣佈下一次會議日期  
**The next** LSC Meeting is on December 14, 2023 - at 8:00 AM at the faculty center.

**11. Adjourn** 會議結束

**Vice Chair Kemp** made a motion to adjourn the meeting and was seconded by **Mr. Yee**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (2) Open Position (1)

The meeting was adjourned at 8:52 a.m.  
Minutes submitted by **Secretary Liang**