



**WELCOME 歡迎**  
*John C. Haines School*

*Parent Advisory Council Organization Meeting*  
*September 29, 2023 8:30am*

興氏學校家長諮詢委員會





# Special thanks to our officers from 2022-2023

## 家長諮詢委員會成員

### 2022-2023 PAC OFFICERS

**Yarnell Johnson**

Chairperson 主席

**Sylvia Emuwa**

Recording Secretary 記錄秘書

**Yu Feng Lu**

Vice Chairperson 副主席

**Caimei Fang**

Corresponding Secretary 相應秘書

# Parent Advisory Council Committee members

## 家長諮詢委員會成員

- Chairperson (主席)
- Vice-Chairperson (副主席)
- Recording Secretary (記錄秘書)
- The Corresponding Secretary (相應秘書)
- Collaborative Delegates(代表委員)





# Chairperson (主席)



- Help to lead each PAC meeting
  - Work with others like, Vice Chairperson, Secretary and parents to plan and prepare for our meetings
  - Share ideas and information with other parents about how to help with being better parents for our children
  - Attend some meetings to learn about new ideas for our parents. \*
- Translation will be provided \*



# Chairperson (主席)



- 幫助帶領每次 PAC 會議
  - 與副主席、秘書和家長等其他一起計劃和準備我們的會議
  - 與其他父母分享有關如何幫助我們的孩子、成為更好父母的想法和信息
  - 參加一些會議，為我們的父母學習了解新的想法。
- \* 將提供翻譯 \*



# Vice-Chairperson (副主席)



- Help PAC Chairperson with:
  - Planning meetings for Haines school
  - Preparing for meetings at Haines school
  - Attending 4-5 meetings at different schools.  
\*We will provide translation\*
- Share ideas and information with other parents about how to help with being better parents for our children





# Vice-Chairperson (副主席)



- 幫助 PAC 主席：
  - 與氏學校的規劃會議
  - 準備與氏學校會議
  - 在不同的學校參加 4-5 次會議

\*我們將提供翻譯\*
- 與其他父母分享有關如何幫助我們的孩子、成為更好父母的想法和信息





# Recording Secretary (記錄秘書)



- Help make sure the agenda, sign-in sheets and hand-outs are ready at each PAC meeting
- Take notes at each PAC meeting
  - What time did meeting start?
  - What information was shared during the meeting?
  - How many parents attended?
  - What time did the meeting end?
  - THE NOTES CAN BE WRITTEN IN ENGLISH OR CHINESE
- Make sure all meeting notes and information are kept properly in our Parent Room



# Recording Secretary (記錄秘書)

- 幫助在每次 PAC 會議上準備好議程、簽到表和講義
- 在每次 PAC 會議上做筆記
  - 會議幾點開始的？
  - 會議期間分享了哪些信息？
  - 會議期間分享了哪些信息？
  - 有多少家長參加？
  - 會議幾點結束？
  - 筆記可以用英文或中文書寫
- 確保所有會議記錄和信息都妥善保存在我們的家長室





# The Corresponding Secretary (相應秘書)

- Help Chairperson and Vice Chairperson with:

- Attending some LSC meetings
- Prepare thank you notes for guests
- Maybe some other duties

- Help Recording Secretary

- REMEMBER NOTES CAN BE TAKEN IN ENGLISH OR CHINESE





# The Corresponding Secretary (相應秘書)

- 幫助主席和副主席：

- 參加一些 LSC 會議
- 為講員嘉賓準備感謝信
- 也許還有其他職責

- 幫助秘書-會議上做筆記

- 筆記可以用英文或中文書寫





# Collaborative Delegates(代表委員)

- If you are not able to be the Chairperson, Vice Chairperson, Recording Secretary or Corresponding Secretary
- You can help with taking notes during the meeting
- You can help with making sure parents sign in at each meeting
- You can attend meetings at different schools to learn about new ideas
- You can share information with other parents and ask them to join our meetings
- We ALWAYS need extra help!!





# Collaborative Delegates(代表委員)

- 如果您不能擔任主席、副主席、記錄秘書或相應秘書
- 您可以在會議期間幫助做筆記
- 您可以幫助確保家長在每次會議上簽到
- 您可以參加不同學校的會議以了解新想法
- 您可以與其他家長分享信息、並邀請他們參加我們的會議
- 我們總是需要額外的幫助！！



# PAC Proposed Meeting Dates 家長會議日期

\*2nd or 3rd Friday of the Month 每月第二或三個 (星期五 )

\*8:00 a.m. – Multipurpose Room or Room 206

早上八時 - 於禮堂或206教室舉行

September 29, 2023

October 20 , 2023

November 17, 2023

December 15 , 2023

January 19 , 2024

February 9, 2024

March 15, 2024

April 12, 2023

May 10, 2023





# PAC Budget Proposal (2023-2024)

## 家長委員會財政預算提案



		<b>Budget</b>
53205	Refreshments 點心/食物	\$ 632.00
53405	Supplies 文具用品/ 雜項費用	\$ 1200.00
54125	Consultants 主講嘉賓/ 顧問費用	\$ 1700.00
53405	Supplies 文具用品/ 雜項費用 (last year)	\$ 4.09
	Total:	\$ 3,536.09

# Concerns or Questions:

## 意見或問題可聯絡:

- Contact Ms. Moy Davis, Principal  
主持 / 校長梅綺雯 [camoy@cps.edu](mailto:camoy@cps.edu)
- Contact Ms. Connie Lee, Assistant Principal  
副校長 / 李月如 [cylee@cps.edu](mailto:cylee@cps.edu)
- Contact Ms. Cheung, Translator 翻譯員  
雙語班主任張老師 [mcheung@cps.edu](mailto:mcheung@cps.edu)





Next PAC Meeting Dates

10-20-2023

下次家長會議日期