



# LSC REGULAR MEETING NOTICE AND AGENDA

## 興氏學校校董會常規會議通告和議程

John Charles Haines School Local School Council  
247 W. 23<sup>rd</sup> Place| Chicago, Illinois 60616  
Haines School Faculty Center 教職員室

John C. Haines School Local School Council Officers and Members  
興氏學校校董會成員

**Friday, December 16, 2016 | 8:30 AM**  
**12月16日星期五上午8:30**

Catherine Amy Moy Davis  
Principal 校長戴維司梅綺雯

Nicole Lee 李惠華  
Chairperson/Parent Representative  
主席/家長代表

Ashley Robinson  
Vice Chairperson/ Parent Representative  
副主席/家長代表

YiLi Ruan 阮宜麗  
Secretary/Teacher Representative  
秘書/老師代表

Su Jung Cheng 鄭蘇容  
Parent Representative 家長代表

June Coutre'  
Community Representative 社區代表

Kun Li 李坤  
Parent Representative 家長代表

Ding Liang  
Teacher Representative 老師代表

Patricia Ware  
Non-Teaching Staff Representative  
職工代表

John Wiley  
Parent Representative 家長代表

Wan Qian Yu  
Parent Representative 家長代表

### 1. Call to Order 召開會議

**Chairperson Lee** called the meeting in order at 8:30a.m.

### 2. Roll Call 點名

**Chairperson Lee** did roll call. The **present members** are Principal Moy Davis, Chairperson Nicole Lee, Vice-Chair Ashley Robinson (on phone), Secretary YiLi Ruan, June Coutre', Ding Liang, SuJung Cheng, Kun Li, Paul Yee, and Patricia Ware. The **absent members** are John Wiley and Wan Qian Yu.

### 3. Approval of Agenda 批准議程

**Mr. Yee** made a motion to approve the agenda and was seconded by **Ms. Ware**. Pass unanimously.

Yes (10)          No (0)          Abstain (0)          Absent (2)

### 4. Approval of Minutes from Previous Meeting

**Ms. Ware** made a motion to approve the November LSC meeting minutes and was seconded by **Ms. Li**. Pass unanimously.

Yes (10)          No (0)          Abstain (0)          Absent (2)

### 5. Announcements/Introduction of Guests 宣佈/介紹來賓

May Cheung - Bilingual Lead Teacher and translator  
Joseph Shoffner - Principal of McClellan Elementary School; Mentor of Principal Moy Davis  
Scott Scherquist - Haines Assistant Principal  
Talley Yolanda – Haines School Counselor  
Joi Brown – Haines Parent of 3<sup>rd</sup> Grade  
Tiffany Jones - Haines Parent of 2nd Grade  
Yarnell Johnson - Haines Parent of kindergarten

## 6. Public Comment 公眾意見

**Mr. Scherquist** shared that we have a new crossing guard on the corner and suggested that we can gather all together to attend the next CAPS meeting in January.

**Ms. Coutre'** shared that the CAPS meeting takes place on the third Wednesday of the Month and would inform LSC on the exact date for January CAPS meeting.

**Ms. Li** shared that the light on the corner of Cermak and Archer Ave, it is hard for the pedestrian to see the light.

**Ms. Ruan** asked for clarification on proper procedure for parents to visit teachers during and after school.

**Principal Moy Davis** clarified that the parents required to sign in and get the Haines Visitor Pass from the main office.

Suggestions shared: making small signs for both English and Chinese translation to direct and parents and visitors to the office; visitation of school procedure should put on newsletter, school website, or robocall as a reminder.

## 7. Reports 報告:

### a. Principal 校長

**Principal Moy Davis** informed the LSC:

Haines Local School Council- Principal Report for 12/16/16

### **Champions Teacher Excellence through a Focus on Continuous Improvement**

- Gradebook Committee formed
- School's budget is developed through a transparent and collaborative process (reading, technology, internal account, etc)
- Grade level meetings focused on MTSS; re-tiering 2 and 3 students (169- Tier 2; 114- Tier 3; 182-Tier 2;102-Tier 3)

### **Creates Powerful Professional Learning Systems**

- “Fly bys” throughout the school year- on-going feedback
- REACH observations have changed- from 4 to 3 observations for non-tenured teachers; 2-1 observation for tenured teachers
- On-going weekly meetings with Assistant Principal Scherquist
- Bi monthly meetings with Ms. Cheung (bilingual students and program), Ms. Savage (5<sup>th</sup> grade reading and MTSS), Ms. Talley (counseling and case management) and Mr. Tang (technology)
- Professional Development- MTSS during grade level meetings and ILT; Network 6- Science PD; Literacy Teacher PD; N6-Assistant Principal, Deans & Disciplinarians Workshop; Achieve3000 – 3-5<sup>th</sup> graders; SWAP Counselor Meeting; Para Justification Form PD-LBS1

- Out of School Time- After School Program started 11/28; serves over 200 students
- Reviews lesson plans
- Deep Dive PD on Dashboard with Network 6 Instructional Support Leader Brian Zehr
- Lesson Study in Math with 7 teachers this year; Math Unit Planning/Writing

### **Builds a culture focused on College and Career Readiness**

- Middle School Science Fair- 12/8
- Student Council collected over 46 boxes of Can goods for the Greater Chicago Food Depository
- Resource Force Presentation for Middle School -12/12

### **Empowers and Motivates Family and Community**

- Authors In School- Jim Aylesworth visits 3<sup>rd</sup> graders
- PAC Meeting- December 9 – Topic: Self-Awareness and Wellness- The Insight Project for Kids
- Dec.-Jan. Haines Herald; Blackboard outreach; website updates weekly
- Attended lunch sponsored by Chinatown Chamber of Commerce to receive Literacy grant of \$500.00
- Support teachers with parent/teacher conferences
- Solicited responses from a parent survey as it relates to school’s curriculum and instruction ( does the school invite me to meetings and special school events; I know what the important issues are in the school, I have opportunities to participate in making decisions that affect the whole school community; Bullying is NOT a problem at this school)

### **Relentlessly Pursues Self-Discipline**

- 12/12- Paraprofessional Justification Form PD
- 12/4-6- Enrolled in a 3 day workshop - LANDMARK (Personal and Professional)

Student Enrollment- 670 students

Student Attendance for November: 98.27%; as of date- 12/1-12/15/16- 98.51% excluding PreK; 98.21% with PreK

Field Trips – Kenwood Academy- Ballet (3<sup>rd</sup> graders); Chicago Children's Museum- (PreK); Museum of Science and Industry (6<sup>th</sup> graders and 306); Kenwood Academy- Choir (5<sup>th</sup> graders); Secret Agent Supply Company 217 -2<sup>nd</sup> graders)

**Mr. Yee** made a motion to accept the Principal Report and was seconded by **Ms. Cheng**. Pass unanimously.

Yes (10)

No (0)

Abstain (0)

Absent (2)

**Ms. Brown** asked on how the Gradebook Committee works.

**Principal Moy Davis** shared that since the new contract, Gradebook Committee was formed to build consistency on what administrators and teachers agree upon the number of grades should be entered weekly with grade categories, and number of grades for each subject. Since the teachers have the autonomy to decide on the number of grades to put on Gradebook. Parents are

encouraged to build good communication or form good relationship with the teachers to monitor the progress of their own child/children on Parent Portal.

**Principal Moy Davis** shared the best practice of teachers to put grades on Gradebook weekly.

### Budget Report and Approval 財政報告和批准預算

**Principal Moy Davis** informed the LSC on the budget transfer:

No expenditure for 225 or 332, but there were transfers from the following individual accounts:

Girls on the Run - transfer \$1,200 for supplies

Music Line - transfer \$362.50 for Ms. Kia to buy musical supplies for winter festival

Amount of \$821 transfer to reimburse the teachers to buy supplies right away

Student Council - transfer the amount of \$400 for Candy Affirmation Fundraising Activity

**Ms. Coutre** made a motion to accept the budget transfer and was seconded by **Ms. Ware**. Pass unanimously.

Yes (10)

No (0)

Abstain (0)

Absent (2)

### b. PPLC

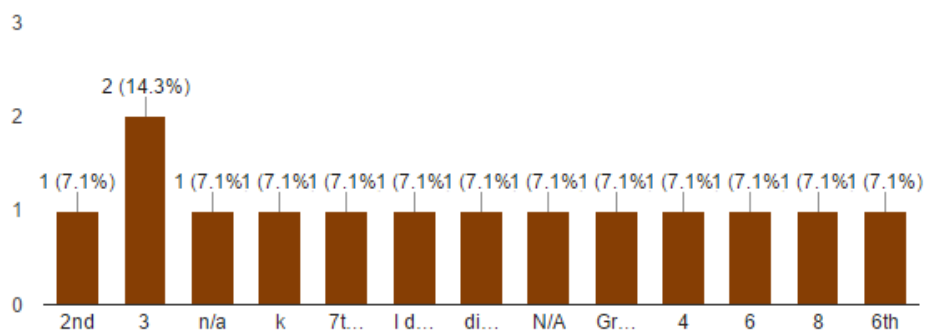
**Ms. Ruan** shared with the LSC:

NO official meeting was held this month except to follow-up with the Action items by having the Haines Staff taking the survey for both online learning resources and the writing curriculum. The results from both of the surveys are as follow:

### PPLC Survey on Writing Curriculum Resources

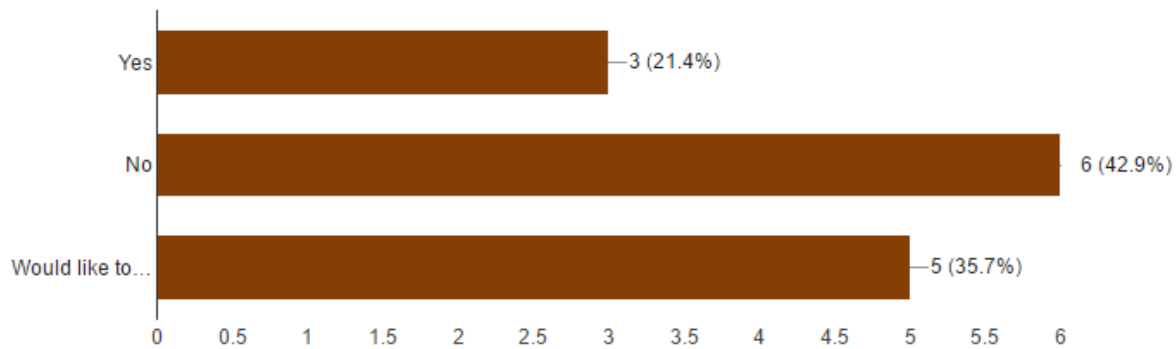
Please type in your response by stating which grade level of 'The Trait Crate' that you received last school year to support your writing curriculum and still continue to use this school year.

(14 responses)



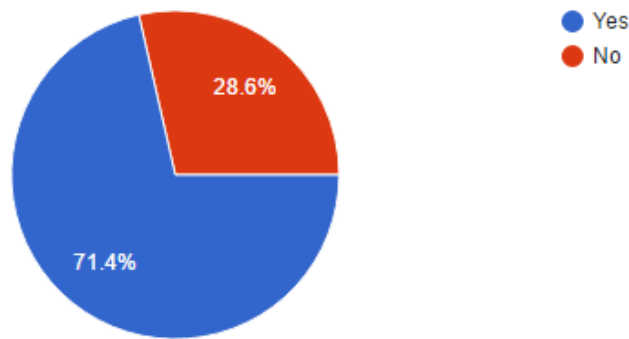
Are you currently using DAILY 5 and CAFE as part of your learning center to reinforce both reading and writing skills?

(14 responses)



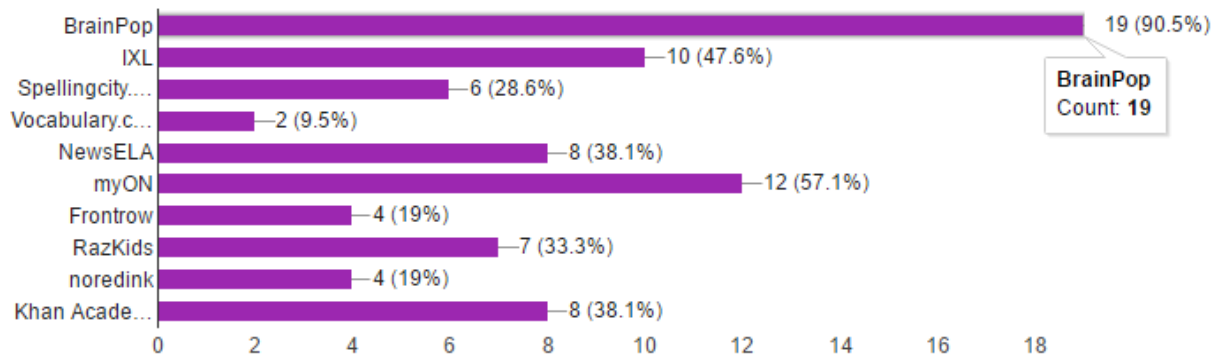
Would you like to have PD on learning more about DAILY 5 and CAFE?

(14 responses)



**PPLC Survey for Using Online Resources**

Integrating technology using the followings: (21 responses)



BrainPop  
Count: 19

Haines purchased Brainpop: username: hainesschool

login: johnchaines

Any other links that you are willing to share with us (16 responses)

Starfall (phonemic awareness)
PBS Kids, Go Noodle
Moby Max
TTM
Xtramath
Scholastic News Magazine
pearsonrealize.com
Achieve 3000,TTM, Pearson realize
EdPuzzle, ThinkCERCA
Quill.org
I used Spellincity in the past few years, but now with the website offering limited features to non-membership users, I've stopped introducing to my students. I wish we could get a membership for all students, so students can use many of the useful features to help increase their vocabulary knowledge.
compass learning, ttm
Some of my generous colleagues shared this resourceful link for superteacherworksheets.com
quizlet
Think Through Math, Achieve 3000
Superkids online

**Ms. Li** made a motion to accept the PPLC report and was seconded by **Principal Moy Davis**.  
Pass unanimously.

Yes (10)      No (0)      Abstain (0)      Absent (2)

c. Bilingual Advisory Committee 雙語教育諮詢委員會

On behalf of **Ms. Cheung, Ms. Ruan** informed the LSC:

- The ACCESS 2.0 test will be taking place during the window of January 17, 2017-February 17, 2017. This is a required assessment for all English Learners across the state of Illinois. This format will be administered on the computers for students in grades 2-8 for the Listening, Reading and Speaking portions of the test. Grades 1-3 will take the Writing section in paper-pencil format, while 4th to 8th grade students will complete the Writing section on the computer. Kindergarten ELL students will continue to be assessed individual and in paper format.

- We will have our 3rd Bilingual Advisory organization meeting on Tuesday, December 20 at 5:00p.m. The bilingual department will share information on “**Online Resources for English learners**”. In the meeting, teachers will provide lists of strategies, ideas and online resources for parents on “how to support English learners at home”. We hope the parent’s involvement and their collaboration with teachers will further enhance our student’s learning.
- Congratulations to our Bilingual teacher, Mrs. Lei who received CFE Small Grant Award of \$487.00 to fund her “The Rainbow Fish” project.
- Ms. Cheung will attend the webinar on the topic of “PARCC accommodations for diverse learners” on Friday, December 16 & share the information to all staffs accordingly.

**Ms. Coutre**’ made a motion to accept the bilingual report and was seconded by **Ms. Li**. Pass unanimously.

Yes (10)            No (0)            Abstain (0)            Absent (2)

d. Title I Parent Advisory Council 家長諮詢委員會

**NO REPORT**

e. Least Restrictive Environment 特殊教育

**Ms. Talley** informed the LSC:

		Least Restrictive Environment			
		20% or less	21%-60%	60% or more	Total
<b>D I S A B I L I T Y</b>	<b>AUT</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>5 (27.8%)</b>
	<b>DD</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>3 (16.7%)</b>
	<b>EBD</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0 (0.0%)</b>
	<b>LD</b>	<b>7</b>	<b>0</b>	<b>2</b>	<b>9 (50%)</b>
	<b>SPL</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1 (5.6%)</b>
	<b>Total</b>	<b>13 (72.2%)</b>	<b>2 (11.1%)</b>	<b>3 (16.7%)</b>	<b>18</b>

Last Friday was the deadline for online High School Application.

**Ms. Talley** and **Ms. Cheung** will attend a PARCC webinar today to assist with A&M. **Mr. Yee** made a motion to accept the LRE report and was seconded by **Ms. Ware**. Pass unanimously.

Yes (10)            No (0)            Abstain (0)            Absent (2)

## 8. Old Business 舊事項

Two Haines teachers - Mr. Lee and Ms. Kwaham placed their learning projects that needed to be funded through DonorsChoose

Chairperson and Vice-Chair would like to invite volunteer to create the committee.

Ms. Cheung shared about the Girls on the RUN!GOTR

- Special thanks to all the running buddies, parent volunteers and coaches who came out in the cold to run/walk 5 K with fourteen 4<sup>th</sup> and 5<sup>th</sup> grade girls on November 19 at Grant Park. We all had a good time & memorable experience. Girls on the Run is sooooo much fun!!!!

**Ms. Coutre'** shared with the LSC that the Ping Tom Advisory Council meeting will be on December 7, 2016 at Leonard Louie Field House.

**Ms. Cheng** was excused at 9:25a.m.

**Ms. Liang** made a motion to accept the old business and was seconded by **Ms. Li**. Pass unanimously.

Yes (9)                  No (0)          Abstain (1)                  Absent (2)

## 9. New Business 新事項

Holiday Outing to Bowling for Haines STAFF

**Principal Moy Davis** invited guests to attend Festival next week.

**Vice-Chair Robinson** asked can we bring siblings.

**Ms. Li** thanked that the road was clear for snowy days.

**Ms. Ware** thanked **Chairperson Lee** for bringing breakfast.

**Mr. Yee** made a motion to accept the new business and was seconded by **Ms. Ware**. Pass unanimously.

Yes (9)                  No (0)          Abstain (1)                  Absent (2)

## 10. Announce Date of Next Meeting and Set Agenda 宣佈下一次會議日期

Next LSC meeting is on Friday, January 20, 2016 at 8:30a.m. **Ms. Coutre'** will bring breakfast.

## 11. Adjourn 會議結束

**Mr. Yee** made a motion to adjourn the meeting and was seconded by **Ms. Ware**. Pass unanimously.

Yes (9)                  No (0)          Abstain (1)                  Absent (2)

The meeting was adjourned at 9:30a.m.

Minutes submitted by **Secretary Ruan** and translated by **Chi Ming Shar**.