



LSC REGULAR MEETING MINUTES

John Charles Haines School Local School Council
247 W. 23rd Place| Chicago, Illinois 60616
Haines School Faculty Center 教職員室

John C. Haines School Local School Council Officers and Members
興氏學校校董會成員

Friday, March 24, 2017 | 8:30 AM

Catherine Amy Moy Davis
Principal 校長戴維司梅綺雯

1. Call to Order 召開會議

Chairperson Lee called the meeting in order at 8:30a.m.

Nicole Lee 李惠華
Chairperson/Parent Representative
主席/家長代表

2. Roll Call 點名

Chairperson Lee did roll call.

The **present members** are Principal Moy Davis, Chairperson Nicole Lee, Vice-Chair Ashley Robinson, Secretary YiLi Ruan, June Coutre', Ding Liang, SuJung Cheng, Kun Li, Patricia Ware, John Wiley and Wan Qian Yu.

Ashley Robinson
Vice Chairperson/ Parent Representative 副主席/家長代表

Absent member: Paul Yee

YiLi Ruan 阮宜麗
Secretary/Teacher Representative
秘書/老師代表

3. Approval of Agenda 批准議程

Principal Moy Davis made a motion to approve the agenda and was seconded by **Ms. Ware**. Pass unanimously.

Su Jung Cheng 鄭蘇容
Parent Representative 家長代表

Yes (10) No (0) Abstain (0) Absent (2)

June Coutre'
Community Representative 社區代表

4. Approval of Minutes from Previous Meeting

Ms. Liang made a motion to approve the February LSC meeting minutes and was seconded by **Ms. Yu**. Pass unanimously.

Kun Li 李坤
Parent Representative 家長代表

Yes (10) No (0) Abstain (0) Absent (2)

Ding Liang
Teacher Representative 老師代表

5. Announcements/Introduction of Guests

May Cheung - Bilingual Lead Teacher and translator for LSC

Anita Jones - Haines Bus Monitor

Beatrice Cooper - Haines parent of pre-k

Scott Scherquist - Haines Assistant Principal

Mr. Wiley arrived and attended the meeting at 8:38a.m.

Patricia Ware
Non-Teaching Staff Representative
職工代表

John Wiley
Parent Representative 家長代表

Wan Qian Yu
Parent Representative 家長代表

6. Public Comment 公眾意見

Chairperson Lee thanked all the participants to take the survey for high school around Chinatown neighborhood. Funding is available for a high school around this neighborhood. Many of them are actively participated in pushing for this new high school around this Chinatown community.

Vice-Chair Robinson asked a public question ‘How is PARCC this week?’

Principal Moy Davis shared that there were a few students absent and would be able to retake the test the next day administered by Ms. Talley. Feedbacks from both teachers and students, the ELA PARCC was harder than the MATH PARCC.

Mr. Scherquist shared about the IIT Community Garden involving students and parents.

Ms. Coutre shared that she talked to Jenny Biggs about the community garden at Mark Sheridan.

7. Reports 報告:

a. Principal 校長

Principal Moy Davis informed the LSC:

Haines Local School Council- Principal Report for 3/24/17

Champions Teacher/Staff Excellence through a Focus on Continuous Improvement

- o School’s budget is developed through a transparent and collaborative process (reading, technology, internal account, etc)
- o Progress Reports Data (10.2% students failing-69 students; 4% failing in multiple courses-27 students)
- o Created time and space for teachers to fill out My School, My Voice survey; as of today- 93% of teachers filled it out compared to last year’s- 81% of students (increase in teacher’s responses, but lower in student’s responses)

Creates Powerful Professional Learning Systems

- o “Fly bys” and REACH observation continues
- o On-going weekly meetings with Assistant Principal Scherquist
- o Bi monthly meetings with Ms. Cheung, Ms. Savage , Ms. Talley & Mr. Tang
- o Reviews Gradebook and lesson plans
- o 2/28/17-Students from K-4th experienced the “Haines Underground Railroad”- classrooms created activities and students visited classrooms; culminating was the Gym Jubilee
- o 2/27-28/17- 5-8th grade discussed topics of Crisis in Black education – Brown vs. Board (1954) – visit the school’s website for pictures and videos
- o ILT Meeting-3/1/17
- o Read Across America- 3/2/17- Teachers and students dressed up in character and read Dr. Suss’ books throughout the day
- o Pi Day- Math Committee provided students with fun activities to learn more about the 3.14; making crowns, making bracelets, arm circles, guess-timation of cookies and puffs; measuring tables, pies, cookies, making equations, Pie games, and of course, eating PIE

Builds a culture focused on College and Career Readiness

- 8th grade students are selecting high schools for the Class of 2021; WY, Westinghouse, Lincoln Park, Lane, Jones, Noble Charter School, Curie, Kelly, Kenwood, Juarez
- School Spirit Week- 3/20/17

Empowers and Motivates Family and Community

- March HH; website updates
- PAC Meeting-3/10/17- Internet Safety/Cyber Bullying
- BAC Meeting- 3/13/17- “How to EXPO”
- “A Champion in Education” Award- allows family and community to vote on a champion in education at Haines
- Received \$500.00 donation from Moy’s Association- Banquet at Furama 3/20/17
- AP Scherquist met with IIT staff and students about Community Garden construction

Relentlessly Pursues Self-Discipline

- Met with Principal Shoffner at McClellan- 3/9/17 to review priorities; talk about Principal evaluation, walk-throughs, and classroom observations
- Budget Meeting on 3/10/17 – streamlined system of reimbursement, internal accounts (Service Anywhere – SAW internal accounts, reimbursements 4/20/17 KRONOS (signing in and out) – 4/17/17 roll out
- Spoke to UIC Doctoral students on 3/11/17- Entry plan and Haines School
- N6 Principal’s Meeting on 3/21/2017

Student Enrollment- 674 students

Student Attendance for February-98.28%; Congratulations to Rm. 201 and Ms. Ma- 99.64%; Rm. 206 and 301; Ms. Liu and Ms. Grober for -100%; Attendance to date- is 98.13%

N6 has a March Madness Attendance Challenge and Haines is in the Elite 8; competing against Armour School for weekly attendance

Field Trips/Presentations – Land of Smiles (Dental) and Barossa Wind Quintet; PreK- 3 Little Pigs and Walking Trip (to look at buildings around the neighborhood); Grade 1- The Snowy Day; 4th grade-Scientist for a Day; Grades 6/7th- Botanic Gardens; Grade 7- Lawyers in the Classroom

Mr. Wiley made a motion to accept the Principal Report and was seconded by **Ms. Ruan**. Pass unanimously.

Yes (11)

No (0)

Abstain (0)

Absent (1)

Budget Report and Approval 財政報告和批准預算

Principal Moy Davis informed the LSC on the budget transfer from 332.

225 - No expenditures

Principal Moy Davis shared with the LSC that 32 chromebooks would be available for 4th graders, with the transfer of the budget.

Anything is under \$500, funds will be used from the Supply Line.

Budget Transfers – Haines School -3/24/17

1. Transfer \$ 6000.00 from reading line to computer line

	<i>FROM</i>	<i>TO</i>
FUND	332	332
ACCOUNT	55005	55005
PROGRAM	119015	119068
GRANT	430197	430197

2. Transfer \$319.58 from miscellaneous line to reading supplies line

	<i>FROM</i>	<i>TO</i>
FUND	332	332
ACCOUNT	57940	53405
PROGRAM	119015	119015
GRANT	430197	430197

3. Transfer \$488.54 from miscellaneous line to reading supplies line

	<i>FROM</i>	<i>TO</i>
FUND	332	332
ACCOUNT	57940	53405
PROGRAM	111050	119015
GRANT	430185	430185

4. Transfer \$90.51 from miscellaneous line to reading supplies line

	<i>FROM</i>	<i>TO</i>
FUND	332	332
ACCOUNT	57940	53405
PROGRAM	111051	119015
GRANT	430185	430185

5. Transfer \$492.40 from miscellaneous line to reading supplies line

	<i>FROM</i>	<i>TO</i>
FUND	332	332
ACCOUNT	57940	53405
PROGRAM	119067	119015
GRANT	430185	430185

6. Transfer \$406.40 from miscellaneous line to reading supplies line

	<i>FROM</i>	<i>TO</i>
FUND	332	332
ACCOUNT	57940	53405
PROGRAM	119068	119015
GRANT	430185	430185

7. Transfer \$140.00 from miscellaneous line to reading supplies line

	<i>FROM</i>	<i>TO</i>
FUND	332	332
ACCOUNT	57915	53405
PROGRAM	119035	119015
GRANT	430197	430197

8. Transfer \$592.00 from miscellaneous line to computer supplies line

	FROM	TO
FUND	332	332
ACCOUNT	57915	53405
PROGRAM	119035	119068
GRANT	430197	430197

** 32 chromebooks for 4th graders

9. Transfer \$1000.00 from services line to equipment line for PAC

	FROM	TO
FUND	332	332
ACCOUNT	54125	55005
PROGRAM	390030	390030
GRANT	430194	430194

Ms. Ware made a motion to do the following transfers mentioned above and was seconded by **Principal Moy Davis**. Pass unanimously.

Yes (11) No (0) Abstain (0) Absent (1)

Ms. Wiley made a motion to accept the overall budget report and was seconded by **Vice-Chair Robinson**. Pass unanimously.

Yes (11) No (0) Abstain (0) Absent (1)

Principal Moy Davis shared with LSC about the Proposed Increase on Haines School Supply Fee by gathering information from different neighborhood schools no more than \$75 instructional materials and technology. **Principal Moy Davis** shared with the staff about the consistent school fee across the grade levels.

Vice Chair Robinson agreed with **Principal Moy Davis** on Communication must send out for the Increased on school supply fee.

Chairperson Lee tallied the General Supplies needed across the grade levels. Survey the teachers about how much that they spend on certain items within each classroom for consistency and unity for the parents to purchase at the beginning of the school year.

Principal Moy Davis shared with LSC on about the “Spring Garage Sale” tomorrow, 3/25/2017 at 8:00a.m.in the Lunchroom.

If it is a hit, **Principal Moy Davis** will promote one more in May.

Vice-Chair Robinson asked if parents can participate in “Garage Sale for Parents” during May or Field Day.

Ms. Cheng was excused at 9:18a.m.

b. PPLC - Meeting was held on March 10, 2017

1. Updates from Committee

● **Curriculum:**

- For math curriculum, we could use flex days at the beginning of the year to get a closer look of the curriculum and pace through at grade level meeting/cluster meeting.
- For science curriculum, we survey the teachers on what science curriculums/other supplement materials that they are currently using

● **PD for teachers**

- NewsELA PD will be held soon by the tech team (Ms. Suen)
- Daily 5 PD - Ms. Ruan will collaborate with teachers who are currently using Daily 5 and may give a PD to those teachers who are interested to learn more based on the survey result
- Follow up in-depth PD from Envision publisher to explore all the resources provided
- It would be helpful to get PD on how to use 6 traits writing.

2. School fee upcoming year

- Put \$50 technology fee on supply list (K-8); Multiple siblings special rate: \$50, \$40, \$30
- Organize an ‘App FAIR’ for a Family Night showing parents all the available technology resources.
- Parent Letter/Flyer to explain online programs (It’s helpful to have an universal template for teachers to fill in what online homework they will give, what online programs are good to support students at home for extra practice)

Technology Resources 電腦網站

template was shared by Ms. Liu

Language Arts 語文	Math 數學:
<p><u>Homework</u> 功課</p> <ul style="list-style-type: none"> · Spelling City (可查分數) · NewsELA (可查分數) · Compass Learning (可查分數) <p><u>Practice:</u> 複習</p> <ul style="list-style-type: none"> · IXL (一定要達到 100 分) · Raz-Kids <p><u>Fun!</u> 好玩的 (Reading Log 讀書表)</p> <ul style="list-style-type: none"> · MyOn · BrainPop · Epic! (K-5 books) (有中文書籍) 	<p><u>Homework:</u> 功課</p> <ul style="list-style-type: none"> · Pearson Realize (可查分數) <p><u>Practice:</u> 練習, 複習</p> <ul style="list-style-type: none"> · IXL (一定要達到 100 分) · Compass Learning (可查分數) <p><u>Fun!</u> 好玩的</p> <ul style="list-style-type: none"> · Prodigy · BrainPop

PPLC will discuss with the administrator about a Compromised School Supply Fee.

Ms. Ware made a motion to accept the PPLC meeting minutes and was seconded by **Ms. Coutre'**. Pass unanimously.

Yes (10) No (0) Abstain (1) Absent (1)

c. Bilingual Advisory Committee 雙語教育諮詢委員會

Ms. Cheung informed the LSC:

- According to IMPACT, as of today, we have total of 247 students in bilingual program.
- Bilingual staff had planned and organized the 5th Bilingual Advisory Committee meeting on Monday, March., 13, 2017. There were more than 30 students and parents participated at the “How-To Expo”. Each of them had a chance to learn how to make Vietnamese Spring Roll, Grilled Cheese Sandwich, Different Origami Objects and Slime; how to fold t-shirt in a few seconds, tie-a-tie; how to play some of the traditional Chinese games, including Pick-Up Sticks, Airport Chess, Cat’s Cradle, Marbles, Small Bean Bags. Last but not least, they learned how to do Magic Tricks. Special thanks to the bilingual team and all student volunteers to share their skills with us. We were impressed by each other’s talents and had a great time.
- Ms. Cheung provided training and shared information on “WIDA 102” to all teachers during grade-level meetings in March. She also attended the Network 6, ELPT, WIDA 103 meeting on March 15.

GOTR

- This season we have a total of 11 middle school girls signed up with the “Girls on the Run-Heart and Sole” program. They are committed to a 9 week training program and are meeting after school each Tuesday and Thursday.
- The GOTR Spring 5k will be held at Grant Park on May 20, 2017 at Butler Field at Grant Park. Any family members, teachers and Haines’ staff who are interested to join and cheering on us, please contact Ms. Cheung. Again, thank you for the support!

Ms. Coutre' made a motion to accept the bilingual report and was seconded by **Mr. Wiley**. Pass unanimously.

Yes (10) No (0) Abstain (1) Absent (1)

d. Title I Parent Advisory Council 家長諮詢委員會

Ms. Cheung informed the LSC:

- Special thanks to the guest speakers, Ms. Talley and Mr. Tang who shared valuable information on “Internet Safety” & “Stop Bullying” at March PAC meeting. Parents seemed very engaged and were able to take away some useful parenting strategies in these areas.

Ms. Ware made a motion to accept the Title I PAC report and was seconded by **Vice-Robinson**.

Yes (10) No (0) Abstain (1) Absent (1)

e. Least Restrictive Environment 特殊教育

On behalf of Ms. Talley, Principal Moy Davis informed the LSC:

		Least Restrictive Environment			
		20% or less	21%-60%	60% or more	Total
D I S A B I L I T Y	AUT	2	2	1	5 (26.3%)
	DD	2	1	0	3 (15.8%)
	LD	7	0	2	9 (47.4%)
	SPL	2	0	0	2 (10.5%)
	Total	13 (68.4%)	3 (15.8%)	3 (15.8%)	19

Ms. Coutre’ made a motion to accept the LRE report and was seconded by **Mr. Wiley**. Pass unanimously.

Yes (10) No (0) Abstain (1) Absent (1)

8. Old Business 舊事項

Ms. Coutre’ shared that she was not able to attend the last CAPS Meeting at Chinatown Library. **Chairperson Lee** shared about the Neighborhood Watch on updating what’s happening around Chinatown.

Ms. Cooper shared that parents dropped off kids without being monitored. Concerns about the Crossing Guard around the school corner of Wentworth - The crossing guard told our Haines Staff that she can’t stop the cars, but the KIDS.

Principal Moy Davis shared the spirit of ‘Going way and beyond’ for the working ethics.

Ms. Coutre’ asked **Chairperson Lee** about her fundraising (toys and books).

Chairperson Lee shared if principal or teachers know which particular child or family is in need.

Mr. Wiley made a motion to accept the old business and was seconded by Robinson. Pass unanimously.

Yes (10) No (0) Abstain (1) Absent (1)

9. New Business 新事項

Ms. Li was excused at 9:52a.m.

Principal Moy Davis congratulated Principal at St. Therese as recognized for ‘Golden Apple Award’, Blue Ribbon recognition.

Vice-Chair Robinson shared after spring break that we could sponsor “School Supply Drive” or “Wish List” for teachers.

Ms. Ruan thanked the LSC for sponsoring to purchase the graduation pins for all the 8th graders for the past few years. Ms. Ruan asked the LSC to see if there is any fund available to purchase the 8th grade graduation for the Class of 2017. We will need the LSC approval to purchase the 60 classic pins (\$5.25 approximate cost for each) with an estimate of \$350 for next LSC meeting.

Ms. Ware made a motion to accept the new business and was seconded by **Mr. Wiley**. Pass unanimously.

Yes (9) No (0) Abstain (2) Absent (1)

10. Announce Date of Next Meeting and Set Agenda 宣佈下一次會議日期

Next LSC meeting is on Friday, April 21, 2017 at 8:30a.m. Ms. Ware will bring breakfast.

11. Adjourn 會議結束

Ms. Wiley made a motion to adjourn the meeting and was seconded by **Ms. Ware**. Pass unanimously.

Yes (9) No (0) Abstain (2) Absent (1)

The meeting was adjourned at 9:57a.m.

Minutes submitted by **Secretary Ruan** and translated by **Chi Ming Shar**.