

LSC REGULAR MEETING NOTICE AND MINUTES

興氏學校校董會常規會議通告和議程

John Charles Haines School Local School Council
247 W. 23rd Place | Chicago, Illinois 60616
Haines School Faculty Center 教職員室



John C. Haines School Local School
Council Officers and Members
興氏學校校董會成員

Monday, October 17, 2016 | 4:30 PM

10月17日星期一下午 4:30

Catherine Amy Moy Davis
Principal 校長戴維司梅綺雯

1. Call to Order 召開會議

Chairperson Lee called the meeting in order at 4:30p.m.

Nicole Lee 李惠華
Chairperson/Parent Representative
主席/家長代表

2. Roll Call 點名

Chairperson Lee did roll call. The **present members** are Principal Moy Davis, Chairperson Nicole Lee, Vice-Chair Ashley Robinson, Secretary YiLi Ruan, June Coutre, Ding Liang, and Patricia Ware (on the phone). The **absent members** are SuJung Cheng, Kung Li, John Wiley, Wan Qian Yu, and Paul Yee.

Ashley Robinson
Vice Chairperson/ Parent
Representative 副主席/家長代表

YiLi Ruan 阮宜麗
Secretary/Teacher Representative
秘書/老師代表

3. Approval of Agenda 批准議程

Ms. Coutre' made a motion to approve the agenda and was seconded by Secretary Ruan

Su Jung Cheng 鄭蘇容
Parent Representative 家長代表

June Coutre'
Community Representative 社區代表

Yes (7) No (0) Abstain (0) Absent (5)

Kung Li 李坤
Parent Representative 家長代表

4. Approval of Minutes from Previous Meeting

批准上似會議記錄

Chairperson Lee made a motion to approve the meeting minutes for September 16, 2016 with the corrections of absent members from 11 to 1 and was seconded by **Principal Moy Davis**.

Ding Liang
Teacher Representative 老師代表

Patricia Ware
Non-Teaching Staff Representative
職工代表

Yes (7) No (0) Abstain (0) Absent (5)

John Wiley
Parent Representative 家長代表

5. Announcements/Introduction of Guests 宣佈/介紹來賓

Wan Qian Yu
Parent Representative 家長代表

Scott Scherquist – Assistant Principal of Haines

May Cheung – Haines Bilingual Lead Teacher

Anita Jones – Haines Bus Monitor

Talley Yolanda – Haines School Counselor

Ms. Ballard – Haines parent

Diann Wright – Retired Haines Principal

Ms. Wilcher – Retired Ward Principal

NaTasha McClain – Alumni Haines Parent, Former LSC and PAC Chairperson

Ricky Tang – TECH teacher

Wendy Liu – Bilingual 3rd grade teacher

6. Public Comment 公眾意見

* Assistant Principal Scherquist provided update on 23rd and Princeton crossing guard request.

* Ms. Cheung thanked Chairperson Lee for her donation of United Airlines goodies to the Girls on the Run running club.

Assistant Principal Scherquist thanked Ms. Liang, Ms. Cheung, and Mr. Tang for their assistance, coordination and support of representing Haines at the Double Ten Parade.

Mr. Tang and Ms. Liu shared on how to engage both parents and students to use technology to know more about school through:

Twitter: @haines_cps

Instagram: @haines_cps

Facebook: <https://www.facebook.com/John-C-Haines-Elementary-School-172651709841130/>

7. Reports 報告:

a. Principal 校長

Budget Report and Approval 財政報告和批准預算

Principal Moy Davis informed the LSC:

Champions Teacher Excellence Through a Focus on Continuous Improvement-
creates and implements systems to ensure a safe, orderly, and productive environment for student and adult learning toward the achievement of school/district improvement priorities

- Welcome Mr. Steve Yue-Special Education Classroom Assistant
- Open House on 9/26/16 was a success-40 staff members attended the event; BEST turn out so far; over 200 parents/students attended to event- 15 minutes of the State of School Address and 45 minutes dedicated to Teacher/Parents
- 9/28/16-Went to Telpochcalli School with Mr. Scherquist to listen to Russell Simmons about Quiet Time- meditation in CPS
- Balanced a deficit of \$45,611 from diverse learners
- Created partnership with Beverly Arts Center for the .5 position (saved about \$2000) Creative Drama on M and T; Hip Hop and W and F and Song and Dance on Th.
- Grade Level meetings weekly (Gardner's Multiple Intelligences Assessment for teachers, REACH Module 2, Envision 2.0 PD from Pearson)
- ILT Meeting with David Lynch Foundation on Quiet Time- mediating in the classroom
- Spoke with Ms. Hurtado, Ms. Cheung, and Mr. Scherquist about Haines Bilingual Profile and Design

Creates Powerful Professional Learning Systems-*works with staff and community to utilize district's framework for effective teaching and learning to improve instruction for all students*

- Grading scale has changed for Haines School; A=90-100;B=80-89;C=70-79;D=60-69; F=68 and below; SWD-
- Reviewed lesson plans and gave feedback to teachers
- Reviewed Gradebook with teachers to align grade level "categories"
- "Fly bys" throughout the school year- on-going feedback
- REACH observations begins; Teachers will be coached and mentored throughout the year
- Purchased 32 chromebooks and cart for 5th graders
- Re-deployed laptops so that 4th grader have access to some(202/207)
- 4th grade bilingual room had iPads
- 3rd graders will soon have access to either iPads or laptops (208/215)

Builds a culture focused on College and Career Readiness-*works to build a culture of high-expectations /aspirations for every student by setting clear staff/student expectations for positive behaviors and focusing on social-emotional learning*

- Middle School Trip- Architectural and SEL – 9/27/16
- High School Fair- 10/12- over 15 high schools were present; 6-8th grade students and parents were in attendance
- High School Visit to Kenwood-10/13

Empowers and Motivates Family and Community

- LSC sponsors Taffy Apple Sale October 3-14
- PAC Principal Meeting was held Sept. 23, over 50 parents attended the meeting
- Spoke with Ms. Camacho and Mr. Scherquist about PAC and all the documents for Principal and Organizational Meeting (Sept-Oct)
- PAC Organizational Meeting- October 14
- School-wide Fall Pictures- October 14
- October Haines Herald; Blackboard outreach; website updates weekly
- Haines Stars of The Week-receive pencils
- Spoke with Dr. Rebecca Steffenson from IIT to create an intergenerational garden at Haines – part of the Chinatown Community Vision Plan
- Spoke with Ms. Vien about leasing the school to Chung Hwa- proposal was sent to Strategic Management for further review
- City chopped the dead tree down and cut branches from the tree in the back
- Laptops in front of Google wall for parent portal

Relentlessly Pursues Self-Discipline-*works with staff and community to create a positive context for learning*

- Network 6 Principal’s Meeting- September 20, 2016
- Met with Principal Shoffner and discussed budget
- Met with teachers on Professional Development Plan
- Attended the Chinatown Community Vision Plan at Chinatown Library- 9/26/16- CBCAC [Coalition for a Better Chinese American Community](#)
- IEP’s and PDP’s
- Webinars on STLS and MTSS

Student Enrollment- 671 students

PreK-33	2-78	5-79	8-57
K-63	3-72	6-83	LBS1-19
1-60	4-70	7-75	504-14

Student Attendance-

94.75% on 10/11/16- day after Columbus Day

99.39% Excluding PreK

96.96% -PreK

99.27%-Grand Total

Ms. Coutre' made a motion to approve the Principal Report and was seconded by **Vice-Chair Robinson**.

Yes (7) No (0) Abstain (0) Absent (5)

Budget and budget transfers:

5 items each contains Fund, Account, Program, and Grant

Ms. Coutre' made a motion to approve the budget transfer item number 1 (total of \$4100) and was seconded by **Ms. Liang**.

Yes (7) No (0) Abstain () Absent (5)

Vice-Chair Robinson made a motion to approve the budget transfer item number 2, 3, 4, and 5 (total of \$9000 and was seconded by **Secretary Ruan**.

Yes (7) No (0) Abstain () Absent (5)

- **Principal Moy Davis** shared with LSC about the Internal general account balance for now is \$57,000.

Ms. Coutre' made a motion to approve the overall budget report and was seconded by **Chairperson Lee**.

Yes (7) No (0) Abstain () Absent (5)

b. PPLC

We have the full members to form our PPLC. Members include Ms. Ruan, Ms. Liang, Ms. Berman, and the TECH TEAM (members include: Mr. Tang, Ms. Suen, Ms. Ma, Ms. Liu and Mr. Lee). We will hold our first after school meeting on November 16, 2016 in Room 310 afterschool at 3p.m.

Principal Moy Davis made a motion to approve the PPLC and was seconded by **Ms. Coutre'**.

Yes (7) No (0) Abstain () Absent (5)

c. Bilingual Advisory Committee 雙語教育諮詢委員會

Ms. Cheung informed the LSC:

- According to IMPACT, as of today, we have total of 233 students in bilingual program (including pre-K). Ms. Cheung have completed screening of all English language learners and updated all ELL profile data to SIM.
- Bilingual staff had planned and organized the 1st Bilingual Advisory Committee meeting on Sept., 24, 2016. There were more than 99 families had attended the meeting from 5:30-6:30 p.m. on that day. Five parents were elected as the BAC members in the meeting (President: Kuo Fen Li, Vice-President: Huang, Ying, Secretary: Wanchang Yu, Representative: Ma, Michael and Alternate Representative: Liang, Xiao Yan. Parents voted on BAC meeting dates and time. Teachers also have explained the program (TBE/TPI), assessments, curriculum maps, students’ expectation and promotion policy to all parents.
- On September 19, Ms. Moy-Davis and Ms Cheung watched the Bilingual Program Profiles and Instructional Designs webinar together before meeting with Ms. Nelida to discuss our choice of Bilingual Program Profile.
- On Friday, September, 30. Ms. Nelida Hurtado from network 6 conducted a “Bilingual Program Profile and Instructional Designs Visit” to review and discuss our choice of Bilingual Program Profile for Haines with Ms. Moy-Davis, Mr. Scherquist and Ms. Cheung.
- We had our 2nd Bilingual Advisory meeting on Oct., 12, Wednesday at 4:00 to 5:00p.m. Ms. Ruan and Ms. Cheung have shared information on “**High school application**” to middle grade students & their parents. We had 17 families attended the meeting.
- Ms. Cheung will attend the “Q2 ELPT WIDA 102 Module” hosted by Department of Language & Culture Education (DOLCE) on Tuesday, October. 24.
- Our bilingual department has received \$ 3500.00 from OLCE (Title III funding) to fund “Educational Software Support for EL Students”. The team is finalizing the price of the subscription. The goal of the initiative is to provide EL students, bilingual and ESL content support to improve their academic outcomes on ACCESS.

Vice-Chair Robinson made a motion to approve the bilingual report and was seconded by **Ms. Ruan**.

Yes (7) No (0) Abstain () Absent (5)

d. Title I Parent Advisory Council 家長諮詢委員會

e. Least Restrictive Environment 特殊教育

Ms. Talley informed the LSC:

		Least Restrictive Environment			
		20% or less	21%-60%	60% or more	Total
D I S A B I L I T Y	AUT	2	2	1	5 (26.3%)
	DD	3	0	0	3 (15.8%)
	EBD	1	0	0	1 (5.3%)
	LD	7	0	2	9 (47.4%)
	SPL	1	0	0	1 (5.3%)
	Total	14 (73.7%)	2 (10.5%)	3 (15.8%)	19

H.S. Open enrollment 10/3/16

H.S. Fair 10/12/16

Kenwood Visit 10/13/16

Back of the Yards visit 11/7/16

Vice-Chair Robinson made a motion to approve the LRE report and was seconded by **Ms. Coutre'**

Yes (7) No (0) Abstain (0) Absent (5)

8. Old Business 舊事項

Taffy Apples Fundraising 件朱古力蘋果籌款

CAPS meeting on 10/26 at 6 pm at Chinatown Library

Ms. Coutre' made a motion to approve the old business and was seconded by **Vice-Chair Robinson.**

Yes (7) No (0) Abstain (0) Absent (5)

9. New Business 新事項

Ms. Cheung shared with the LSC about Haines' Girls Running Club

- Special thanks to Ms. Nicole Lee for donating “sunglasses & bandanas” to our Haines’ Girls Running Club.
- We are in need of “Running Buddies” to sign-up for the 5K and run/walk with our GOTR participants on Saturday, November 19.

Student Council formed. Have own bulletin board Spirit Week starts 10/31

Mon (10/31) – Trick or Treat and costumes

Tue (11/1)- Twin Day

Wed (11/2) – Every grade wears a color of the rainbow

Thur (11/3) - Pajama & stuffed animal day

Fri (11/4 staff development)- Door decorating contest: create a classroom logo and decorate your door (no school, decorating the whole week)

Ms. Coutre’ shared how she appreciated weekly mobile call and updates to inform what’s happening in school.

Q & A: School fee not increased yet, maybe later in the upcoming year. Fundraising is helping at this moment. It helps to include everything they need for the school year. Wish List for the teacher. Donation Drive. If teachers could state their needs more clearly, it’d be easier to help out.

Check out the link ‘Gofundme.org for teachers’ projects’

Vice-Chair Robinson made a motion to approve the new business and was seconded by **Principal Moy Davis**.

Yes (7) No (0) Abstain (0) Absent (5)

Next action item on the agenda to VOTE on forming a Fundraising Committee

10. Announce Date of Next Meeting and Set Agenda

宣佈下一次會議日期

The next meeting is on Friday, November 18, 2016 at 8:30a.m. Ms. Liang will bring breakfast.

11. Adjourn 會議結束

Principal Moy Davis made a motion to adjourn the meeting and was seconded by **Ms. Coutre’**.

Yes (7) No (0) Abstain (0) Absent (5)

The meeting was adjourned at 6:03pm.

Minutes submitted by Secretary Ruan and translated by Mr. Shar.