



LSC REGULAR MEETING NOTICE AND AGENDA

興氏學校校董會常規會議通告和議程

John Charles Haines School Local School Council
247 W. 23rd Place | Chicago, Illinois 60616
Haines School Faculty Center 教職員室

Friday, November 18, 2016 | 8:30 AM

11月18日星期五上午8:30

John C. Haines School Local School Council Officers and Members

興氏學校校董會成員

Catherine Amy Moy Davis
Principal 校長戴維司梅綺雯

Nicole Lee 李惠華
Chairperson/Parent Representative
主席/家長代表

Ashley Robinson
Vice Chairperson/ Parent Representative
副主席/家長代表

YiLi Ruan 阮宜麗
Secretary/Teacher Representative
秘書/老師代表

Su Jung Cheng 鄭蘇容
Parent Representative 家長代表

June Coutre'
Community Representative 社區代表

Kun Li 李坤
Parent Representative 家長代表

Ding Liang
Teacher Representative 老師代表

Patricia Ware
Non-Teaching Staff Representative
職工代表

John Wiley
Parent Representative 家長代表

Wan Qian Yu
Parent Representative 家長代表

Anita Jones – Haines Bus Monitor

Joyce Brown – Haines Parent of 3rd Grade

1. Call to Order 召開會議

Chairperson Lee called the meeting in order at 8:30a.m.

2. Roll Call 點名

Chairperson Lee did roll call. The **present members** are Principal Moy Davis, Chairperson Nicole Lee, Vice-Chair Ashley Robinson, Secretary YiLi Ruan, June Coutre', Ding Liang, SuJung Cheng, Kun Li, Wan Qian Yu, Paul Yee, and Patricia Ware. The **absent member** is John Wiley.

3. Approval of Agenda 批准議程

Mr. Yee made a motion to approve the agenda and was seconded by **Ms. Ware**.

Yes (11) No (0) Abstain (0) Absent (1)

4. Approval of Minutes from Previous Meeting 批准上似會議記錄

Vice-Chair Robinson made a motion to approve the October meeting minutes with the correction of Ms. Li's first name, Kun not Kung and was seconded by **Ms. Li**.

Yes (11) No (0) Abstain (0) Absent (1)

5. Announcements/Introduction of Guests 宣佈/介紹來賓

Talley Yolanda – Haines School Counselor

Diann Wright – Retired Haines Principal

Redmond-Sanders – Haines PAC Vice-Chair, Parent of 1st grade

6. Public Comment 公眾意見

- **Vice-Chair Robinson** applauded how the First Parent Report Card Pick-Up turned out to be smooth and parents had opportunity to communicate with the teachers asking questions. She is also happy using Parent Portal to check her son's grades on before picking up his report card.
- **Chairperson Lee** asked how the election results affected the mood of the students and the teachers at school.
- **Principal Moy Davis** shared that there was nothing positive or negative talks coming from anyone, but conversation was around a group of adults.
- **Ms. Coutre'** shared that usually kids picked up from adults/teachers on how they feel or act in certain way about the election results.
- **Vice-Chair Robinson** attested to how her son shared that Hillary Clinton won the popular vote from Mock-Voting at Haines.
- **Chairperson Lee** shared great deal of her personal stories and experiences on how many Asian Americans were not familiar on how the politics work here because they didn't know how to stand up for themselves; the issue of immigration (people fear of going back to their home country); fear of living with HATE incidents happening around the country; expressed how it would be challenging for teachers explaining to the kids on how they conduct themselves with our president elect who is also bullying people.
- **Chairperson Lee** suggested that we as the LSC can bring speakers to communicate with the families by encouraging them to do activities or bringing dialogue on the issue like deportation. **Our school would be the first institution to give out information to our families on those political concerns.**

7. Reports報告:

a. Principal 校長

Principal Moy Davis informed the LSC:

Champions Teacher Excellence through a Focus on Continuous Improvement

- School Quality Rating Policy Data released- Level 1 +
- Haines topped CPS and State PARCC Averages (Haines- 64% average)
- National Title 1 Distinguished School
- 10/27-Beginning Of the Year Conversation with Chief Johnson about Principal Moy Davis' Leadership Professional Development Plan; set 3 professional growth goals and 2 student growth goals
- 10/31- BOY conversation with Assistant Principal Scherquist on his Leadership Professional Development Plan
- 11/9- Report Card Pick Up – 97% Parent Participation- over 10 classes had 100%; (48 students failing- 7.1%)

- Peer observations with bilingual teachers and new teachers

Creates Powerful Professional Learning Systems

- Discussed with staff during November's School Improvement Day PD about Cultural Capital, learning objectives, Gradebook, MTSS, and logging interventions for students
- "Fly bys" throughout the school year- on-going feedback
- Informal REACH observations started; created a strategic schedule; Teachers will be coached and mentored throughout the year
- Bi monthly meetings with Ms. Cheung (bilingual students and program), Ms. Savage (5th grade reading and MTSS), Ms. Talley (counseling and case management) and Mr. Tang (technology)
- Professional Development- Achieve 3000, CHAMPS (Ferrer, Israel, Scherquist), IXL ELPT(Cheung), Attendance (Shar), Math (Ma, Tan, Suen- Sumita is a presenter for N6), Literacy Teacher Leader (Savage and Grober)
- PPC Meeting- rain garden, safety in parking lot, and detentions for students
- Out of School Time- After School Program will begin 2nd quarter
- *Too Hot To Handel* residency programming for 6th grade class- 301. Celebrating the legacy of Dr. Martin Luther King Jr., students will reflect on their own communities and the impact of their unique voices for positive change- Nov. 17-Jan. 26 – one hour a day on Thursday afternoons
- Peer observations with bilingual teachers and new teachers

Builds a culture focused on College and Career Readiness

- 10/31-School Spirit Week- Student Council has their own board and photos are on the 1st floor
- 11/1- Curie HS spoke to students about IB programs
- 11/3 - 7th and 8th Trip- Whitney Young presents...SelectED- documentary on selective enrollment
- 11/3- Junior Achievement- Grades 1-4- TransUnion speaks to the students; community, city, region
- 11/7- High School Visit to Back of the Yard HS
- 6th grade girls invited to architectural trip (2nd year at Haines School)
- 11/10- Ms. Talley meeting for Naviance; she uses this software for middle school students; information provides college and career planning functions for students as well as data collection and reporting functions for school staff and administrators.
- Word of the Day- created for students to learn new words and definition by teachers (Thank you Mr. Scherquist)
- Girls On The Run – 11/19/16

Empowers and Motivates Family and Community

- Taffy Apple Sale Fundraiser- collected \$ 3347.25 was collected, Taffy apples were \$2016.50, leaving a profit of \$1330.75

- PAC Meeting- November 17 – topic: Liver Health in the Asian Community- spoke to PAC about My Voice, My School Survey Results and how to complete and give feedback on surveys
- November Haines Herald; Blackboard outreach; website updates weekly
- Haines Stars of The Week- receive pencils
- Attended 25th Ward Fundraise for Alderman Solis

Relentlessly Pursues Self-Discipline

- 10/18- Network 6 Principal’s Professional Learning Communities- Rigorous Task
- 10/20- New Principal’s Meeting- discussed REACH and Adaptive Leadership
- 10/25- Met with Ariela Abrevaya, Chaula Gupta from the Chicago Public Education Fund and Mr. Scherquist to answer questions about the Breakthrough Grant
- 11/2- Principal Shoffner visited the November’s ILT meeting
- 11/4- Dr. Collette Collier spoke on Cultural Capitol to the staff during PD
- 11/15- Network 6 Principal’s Professional Learning Communities- Rigorous Task
- 11/17- CS4All- Principal Meeting

Student Enrollment- 673 students

Student Attendance for October: 98.34%

Field Trips – Pumpkin Patch (2-4th graders); Lyric Opera (4th graders); Peggy Notebaert (1st graders); Walking trip to 24th Place Park (PreK), Back of the Yards HS (8th graders); Chicago Symphony (5th graders); Green City Green (6th grade girls); Bob Mann Woods (Room 302)

Questions/Concerns on My Voice, My School Survey

- **Vice Chair Robinson** asked whether the survey is translated in Chinese.
- **Chairperson Lee** asked why the participation rate for teachers are low and encouraged teachers to engage in taking the survey by giving them little incentives. Getting feedback on how to raise the school to the next level by participating to let their voices heard.
- **Principal Moy Davis** shared some of the sample questions on why we need to fill a survey and on how to better our school by gathering all these ratings from 1 to 5.
- **Vice Chair Robinson** shared if testimony needed for parents about culture and climate of school, she will like to help on welcoming them to visit the school in order to feel the warm of the school.
- **Chairperson Lee** shared that we would do whatever we could to promote our school and asked how Chinese parents get information relating to school.
- **Ms. Li** suggested that majority of the Chinese parents use WECHAT and they can use this app as a communication tool with the teachers to create a WECHAT group.

Ms. Coutre’ made a motion to accept the Principal Report and was seconded by **Ms. Ware**.

Yes (11) No (0) Abstain (0) Absent (1)

Budget Report and Approval 財政報告和批准預算

Budget and budget transfers:

Principal Moy Davis informed the LSC on the budget transfer:

225 – no expenditure

332 – one expenditure for CTU reimbursement for supplies.

There are two budget transfers to clear the negative: 1. from 332 miscellaneous line to cover position of \$1100 to clear negative. 2. from 225 miscellaneous line over to clear the negative of \$1,500. **Principal Moy Davis** informed the LSC on how she wants budget to be transparent and allows LSC to be aware of every transfer regardless of the amount.

Mr. Yee made a motion to accept the budget transfer and was seconded by **Vice-Chair Robinson**.

Yes (11) No (0) Abstain (0) Absent (1)

Ms. Cheng was excused at 9:35 a.m.

b. PPLC

Secretary Ruan shared with LSC:

We had our first meeting this Wednesday, 11/16/2016. Members include Ms. Ruan, Ms. Liang, Ms. Berman, and the TECH TEAM, members include: Mr. Tang, Ms. Suen, Ms. Ma, Ms. Liu and Mr. Lee.

Agenda and Meeting Minutes

1. Introduction of PPLC (Professional Personnel Leadership Committee)

2. Roles and Responsibilities of PPLC

- Discuss and share what PPLC does
- Setting norms and meeting dates
- Come to meeting on time and be present
- Adhere to meeting agenda
- Respect all opinions, agree to disagree

3. Grade level Ideas are shared:

- Ms. Berman: Curriculums across content, such as an adapted social science textbook, or science. We have been given for workbooks and extras, but an actual text series would be good, and we would not have to continually create units and make tons of copies.
- Writing - We need follow-up sessions on 6-traits writing curriculum. Survey teachers to see how many of them are using 6-Trait-Crate and Daily 6-trait writing teacher guide.

- DAILY 5 - Teachers who are currently using Daily 5:
- Ms. Chan, Ms. Dai-Lee, Ms. Ma, Mrs. Grandberry, Mrs. Set, Ms. Ruan
- Look into possibly sending teachers to a Daily 5 PD to learn more about Daily 5 and to expand this instructional program in K-5.
- Online resources -
 1. Students like using IXL to learn both language and math to drill skills. Teachers find students having high motivation with IXL.
 2. BrainPop is used to supplement lessons especially science and social studies. Teachers can create student accounts for lessons and quizzes.
 3. Spelling City to reinforce spelling and word use. It is about \$3 each student.

4. Comments/Suggestions: N/A

5. Action items:

- Survey teachers to see how many of them are using 6-Trait-Crate and Daily 6-trait writing teacher guide.
- Work with HITT to provide PD for how to use BrainPop to encourage use of online resources.

Ms. Brown shared how to teach students to improve their reading comprehension based on the reading levels or on-levels reading materials and the basic skills of computation with multiplication and division. How can teachers supplement? There is a big gap from one grade level to another level?

Vice-Chair Robinson suggested on grouping the students based on their own levels/ability levels to meet the needs of each student.

Principal Moy Davis thanked **Ms. Brown** for sharing these good points on how teacher and parent support all students despite their levels of needs in the classroom. **Principal Moy Davis** shared that we set up different committees to support and help one another by providing PD. **Principal Moy Davis** also shared that there might be a difference between teaching style and learning style that lead to the big gap for the students transitioned from one grade to another. **Principal Moy Davis** would like to invite **Ms. Brown** to have one-on-one conversation regarding to this issue.

Chairperson Lee shared on how we could hold PAC meeting to teach the parents to learn and know more about common core math.

Ms. Ware made a motion to accept the PPLC and was seconded by **Mr. Yee**.

Yes (10) No (0) Abstain (1) Absent (1)

c. Bilingual Advisory Committee 雙語教育諮詢委員會

On behalf of Ms. Cheung, Secretary Ruan informed the LSC:

- According to IMPACT, as of today, we have total of 239 students in bilingual program (including pre-K). Ms. Cheung had attended the “2017 ACCESS 2.0 Overview” hosted by Office of Language and Cultural Education (OLCE) on Tuesday, Nov. 15, 2016. ACCESS 2.0 material has been ordered before the deadline.
- Our bilingual department has received \$ 3500.00 from OLCE (Title III funding) to fund “Educational Software Support for EL Students”. Special thanks to Ms. Liu who has provided
- professional development to teachers on how to use “IXL” which will provide bilingual and ESL content support to improve ELs’ academic outcomes on ACCESS.
- The teachers from bilingual team had been visiting other classrooms to conduct peer-to-peer observation to better improve instructional practices. Both the observed and the observer are able to take away transformative insight that positively affects instructional practice and student learning.
- The Office of Language and Cultural Education (OLCE) is launching an EL After School Tutoring Program, funded with Title III. The goal of the program is to provide EL students, in grades 2-8, Bilingual and ESL content support to improve their academic outcomes on ACCESS. Our bilingual teachers, Ms. Liu, Ms. Mei and Ms. Liang are in the final stage of recruiting students. The program will start from November 28 through April 28.

Principal Moy Davis made a motion to accept the bilingual report and was seconded by **Vice-Chair Robinson**.

Yes (10) No (0) Abstain (1) Absent (1)

d. Title I Parent Advisory Council 家長諮詢委員會

Ms. Redmond-Sanders shared with LSC:

Tentative activities include CIWP, Title I Parent Compact, State of School Address, School Organization Meeting, Flight of 2016, Parent Trip to High School, Holiday around the World, What you know about PARCC, How to help your child with extracurricular activities, using technology with your students, CPR Red Cross for parents and the review the Flight of 2016.

Supplies - \$2,154

Refreshments - \$1,000

Consultant - \$1,000

Admission, registration fees, subscription, membership - \$100

Ms. Coutre' asked about the topic from last meeting was about the liver regarding to health.

Ms. Coutre' made a motion to accept the Title I Parent Advisory Council report and was seconded by **Ms. Li**.

Yes (10) No (0) Abstain (1) Absent (1)

e. Least Restrictive Environment 特殊教育

Ms. Talley informed the LSC:

		Least Restrictive Environment			
		20% or less	21%-60%	60% or more	Total
D I S A B I L I T Y	AUT	2	2	1	5 (26.3%)
	DD	3	0	0	3 (15.8%)
	EBD	1	0	0	1 (5.3%)
	LD	7	0	2	9 (47.4%)
	SPL	1	0	0	1 (5.3%)
	Total	14 (73.7%)	2 (10.5%)	3 (15.8%)	19

Met Compliance 100%

One student has accomplished her goals and will be transition to General Education.

Online high school applications and most applications are due Friday, December 9, 2016.

Kenwood due Friday on 12-16-16.

Charter Schools – January 2017

Career Day TODAY – Thank you, **Ms. Lee** and **Ms. Robinson** for helping.

Ms. Brown asked how a teacher assistant would assist the students with special needs.

Principal Moy Davis shared that it would be very ideal to have one-on-one aide in the each classroom to assist both teachers and students, but so far we only have three paraprofessionals

who only serviced students with IEPs not with 504 Plans for any food allergy. Principal Moy Davis would like to discuss further on this issue with one-on-one again with **Ms. Brown**.

Ms. Jones shared how wonderful it would be if there is one teacher-assistant for each classroom.

Ms. Yu made a motion to accept the LRE report and was seconded by **Ms. Liang**

Yes (10) No (0) Abstain (1) Absent (1)

8. Old Business 舊事項

Formation of new Fundraising Committee 開設新的籌款委員會

Chairperson Lee asked for a motion to nominate Vice-Chair Robinson to be the Chair of the Fundraising Committee.

Ms. Coutre' made a motion to have Vice-Chair Robinson to be the Chair of the Fundraising Committee and was seconded by **Ms. Ware**.

Yes (10) No (0) Abstain (1) Absent (1)

Ms. Coutre' shared with the LSC that the Ping Tom Advisory Council meeting will be on December 7, 2016 at Leonard Louie Field House.

Ms. Coutre' made a motion to accept the old business and was seconded by **Ms. Ware**.

Yes (10) No (0) Abstain (1) Absent (1)

9. New Business 新事項

Haines' Girls Running Club:

We would like to extend our invitation to you & your family for running/walking the "Squeeze'd Girls on the Run 5K" with our 4th & 5th grade girls on this Saturday, Nov., 19 at Grant Park, Arvey Field. Or simply come cheering on the girls. Please let Ms. Suen know if you're interested.

Ms. Li made a motion to accept the new business and was seconded by **Ms. Liang**.

Yes (10) No (0) Abstain (1) Absent (1)

10. Announce Date of Next Meeting and Set Agenda 宣佈下一次會議日期

Next LSC meeting is on Friday, December 16, 2016 at 8:30a.m. Chairperson Lee will bring breakfast.

11. Adjourn 會議結束

Mr. Yee made a motion to adjourn the meeting and was seconded by **Ms. Ware**.

Yes (10) No (0) Abstain (1) Absent (1)

The meeting was adjourned at 10:30a.m.

Minutes submitted by Secretary Ruan and translated by Mr. Chi Ming Shar.