



LSC REGULAR MEETING MINUTES

興氏學校校董會常規會議通告和議程
John Charles Haines School Local School Council
247 W. 23rd Place | Chicago, Illinois 60616

Thursday, December 14, 2023
8:00 AM- Faculty Center

1. Call to Order 召開會議

Chairperson Langston called the meeting to order at 8:05 a.m.

2. Roll Call 點名

Chairperson Langston did a verbal roll call.

The **present members** are **Principal Moy-Davis, Chairperson Monique Langston, Secretary Michelle Liang, Jacob Yue, Paul Yee, Patricia Ware, Yi Li Ruan, June Moy Coutre', Leonard Langston, and Joylynne Coleman**

Absent members: Vice Chair Karl Kemp, Wade Chan, Yarnell Johnson

3. Approval of Agenda 批准議程

Principal Moy Davis made a motion to switch item 10 Principal Evaluation Approval with item 11 Return to Open session on the agenda, which was seconded by **Ms. Ware**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (3) Open Position (1)

4. Approval of Minutes from Previous Meeting 批准上似會議記錄

Mr. Yee made a motion to approve the previous meeting minutes and was seconded by **Ms. Ruan**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (3) Open Position (1)



5. Announcements/Introduction of Guests 宣佈/介紹來賓

Chairperson Langston welcomed all the guests.

Connie Lee - Assistant Principal
Ms. Talley - School Counselor
Beth Juarez - LSC Representative
Vicky Wu - Community member
Benjamin Xing - Community member

Student Representative/Class President of 2024 - Jacob Yue was introduced and added to the LSC membership.

6. Public Comment 公眾意見

No public comment - Beth Juarez shared the nomination of the LSC and the deadline in February of 2024.

7. Reports 報告:

Haines Principal Report

December 14, 2023

***New* Principal Leadership Framework:**

1. [The CPS School Leadership Framework](#) (“the Placemat”): this document describes the four domains and associated components.
2. [The CPS School Leader Performance Evaluation Rubric](#): this document includes descriptions of practice at four performance levels.
3. [The School Leader Competency Crosswalk](#): this document explains how the prior Competencies align with the new CPS School Leadership Framework.

Domain 1: Organizational Leadership – Vision, Mission & Goals, Strategic Planning and budget, Continuous Improvement, and Change Management and advocacy



Former Chicago Bulls Joakim Noah visits Gym- students received Bobblehead

Quarter 2 - Progress Report Distribution - 11/17/23

Class of 2024 High School Admission Test results - 11/22/23

Giving Tuesday - 11/28/23

Class of 2024 Reranking schools based on scores -12/1/23

BOY Rigor Walk - 12/9/23

Monthly Meeting with Building Manager

Aramark has funded 1.5 positions - 12- 8:30 PM and 4:30-8:30 PM; working on schedules

Rooms 303, 304, 306 - carpet was removed over Thanksgiving holiday; trying to complete 3rd Floor over the holiday break

Project for entire 2nd floor to be completed by the summer

MTSS (Multi-Tiered System of Supports)/BHT (Behavioral HealthTeam) met

Culture & Climate Team met

ILT met

Weekly Grade Level Meetings

REACH Observations

[Illinois State Board of Education Report Card](#) designation- Exemplary - acknowledges the top-performing 10% of schools

Attendance rate for October- - Goal is 98%- 97.71% - 2nd highest attendance in CPS for all district run schools

October 13 - completed AP Lee's LDP

October 16 - High School Fair - about 20 school attended

October 23 - Class of 2024 visits Curie HS



October 24 - Foundations Walk (K-2nd grade ELA)

October 25 - Class of 2024 took High School Admissions Test (English- retake; optional)

October 26 - Parent/Teacher Conferences - in person; on line- 91% (about 40 report cards left)

October 26 - State of School Address- 12:00 PM

October 27 PD- Culture/Climate Team; Behavioral Health Team; Backward Design Planning; Wit & Wisdom

November 1 - Class of 2024 took High School Admissions Test - (Chinese)

November 2 - OLCE School Support Visit

November 7 - Class of 2024 visits Kenwood Academy HS

MTSS (Multi-Tiered System of Supports)/BHT (Behavioral HealthTeam) met

Culture & Climate Team met

ILT met

Weekly Grade Level Meetings - Learning Cycle- teaches shared instructional practices and student work

REACH Observations

School Spirit Week #1

September 22 PD- teaming and Committee Planning; Backward Design Planning

October 10- Flex Day- Hour 4 - Planning for W.I.N. Cycle 2

MTSS (Multi-Tiered System of Supports)/BHT (Behavioral HealthTeam) met

Culture & Climate Team met

ILT met

Weekly Grade Level Meetings included EdTech tools, MTSS , learning cycles



Guided Observation for Leaders for K-2 Wit & Wisdom

REACH Observations started

October 11 - Class of 2024 took High School Admissions Test

Lettuce Grow Theme for SY2324 - Enrollment as of 9/13 - 480 students

PD Week 0 - Team Building, Haines Vision/Mission/ CIWP, MTSS, EdTech Tools, Skyline, Second Step- many were teacher led; trip to Garfield Park Conservatory

Meet The Teacher's Night 8/17/23- over 300 students and parents came to meet the teachers and drop off supplies

First Friday- 8/25 - Scales and Tales- Traveling Zoo with chicks, a rabbit, a python, a sloth and other animals in the AM; Popcorn and Popsicles in the PM

Scheduling- Algebra for 8th grade bilingual students, 6th grade bilingual students are in GenEd for math; 5-8th grade bilingual students are doing walking reading; 5-6th grade and 7-8th grade departmental, WIN Time, Second Step SEL time

Grade Level Team meetings: Meetings are held on Wednesdays and Thursdays

Bathroom Remodeling Project: NEW- All Gender Bathroom on 2nd Floor and new bathrooms on 2nd floor (new partitions will be installed around Sept.8)

School Fees: This year- Activity Fee- \$70.00 per child; Two students- \$60.00 per child; Three or more students - \$165.00

Plans are to remove rain garden in playground and remove carpet in rooms on 2nd and 3rd Floor - upcoming projects from CPS

Abbreviated [Continuous Improvement Work Plan](#) - [Haines CIWP](#) is the strategic planning process of schools that also meets the federal and state requirements of a school improvement plan. This plan establishes a school's mission, and the strategies and milestones the school will take to accomplish its goals. The CIWP follows a continuous improvement cycle, where goals, strategies and milestones are monitored regularly and adjusted as needed.

Plans are to remove rain garden in playground and remove carpet in rooms on 2nd and 3rd Floor - upcoming projects from CPS -



Domain 2: Instructional Core – Courses and Content, Instructional Strategies, & Assessment Data

BOY Rigor Walk - 11/9/23

Giving Tuesday - 11/28/23- raised \$2800.00; just shy of our \$3000.00 goal

Debate - 11/11/23 - 8th grade student placed in 8th place; 2nd debate -12/9/23

306,308, 310, 312, 313 - visited Curie HS to watch Home Alone

Middle School Science Fair 12/7/23

Science Family Night - 12/11/23

Gabriel Light - 4th grade - 12/13/23

1st Qtr Interim Assessment for ELA and SS completed; math and science by 12/14/23

Culture & Climate Team met

ILT met

Weekly Grade Level Meetings - Interim Assessment Data analysis

REACH Observations

October 23 - Chicago Poetry Center works with 7th/8th graders in 306 (20 week poetry residency program)

October 23 - Class of 2024 visits Curie HS

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Guided Observation for Leaders for K-2 Wit & Wisdom

N6 Admin ELA Skyline Visit to Haines 3-5th grade rooms

Hispanic Heritage Month performance

REACH Observations started

Wit and Wisdom- Grades K-2

ELA Skyline - Grades 3-8 (1st year implementation); SS and Science Skyline - Grades 4-8



Created a time for ELA teachers

BOY assessments -(KIDS- K; iReady for K-2, and STAR 360 3-8, REACH Performance Tasks K-8)

As of 9/11- 98.5 % -131/133 of students tested in iReady Rdg & 96.9% -129/133 of students tested in iReady Math

As of 9/11- 99% - 326/329 of students tested in STAR360 Rdg & 99% - 327/329- of students tested in STAR360 Math

97% of students that took the Algebra Exit exam last year PASSED!! 2 students had a perfect score- KUDOS to Ms. Suen

Master Schedule: PreK- Exploratory as Special; K-8 - Exploratory, PE, Mandarin, Art, Technology, Music

W.I.N time for all students 2-2:45

Test Prep classes for 20 8th grade students- \$445.00; scholarship of \$100.00 for each child

GoCPS opened 9/13/23 at 10:00 AM and will close on 11/9/23 at 5:00 PM

Domain 3: Climate and Culture - Family and community engagement, Connectedness and Wellbeing & Systems and structures

November's Attendance Rate- 96.69%; Goal is 98%

-Primary classroom - Room 208 - 3rd Grade with 97.72%

-Intermediate classroom - Room 303 - 4th Grade with 98.86%

-Upper classroom - Room 307- 8th Grade with 98.64%

November's PAC Meeting -11/17/23 - *Thank you for being a Community Partner*

Giving Tuesday - 11/28/23

Ned Show - 11/28/23- 3rd- 5th grades - **Never Give Up; Encourage Others; Do Your Best (yo-yos were on sale after the show- Pay it Forward)**

December's Haines Herald



Website Updated

Weekly Blackboard

December to Remember

Deck the Halls- Schoolwide decorations

Door Decorating Contest

Haines Potluck - 12/8/23

Retake for Fall Pictures 12/11/23

BAC Meeting - 12/11/23

School Spirit Week #1

Culture & Climate Team and Behavioral health Team presented at 10/27th PD

Attendance rate for October- - Goal is 98%- 97.71% - 2nd highest attendance in CPS for all district run schools

-Primary classroom - Room 207 - 3rd Grade with 98.83%

-Intermediate classroom - Room 202 - 4th Grade with 98.68%

-Upper classroom - Room 307- 8th Grade with 99.31%

October 26 - Parent/Teacher Conferences - in person; on line- 91% (about 40 report cards left)

October 26 - State of School Address- 12:00 PM

October 26 - Parent University came to Haines from 12-3 and passed out 20 tablets for the families that are approved (free/reduced lunch forms) ** will have them come out again in December

November's Haines Herald

Website Updated

Weekly Blackboard

October's PAC Meeting- *The Importance of Self-Care for Parents*



Congratulations to Ms. Coleman who completed Title 1 PAC Orientation

N6 Climate Walk

Trunk or Treat- raised over \$1200.00

Participated in Lockdown and Fire Drill

97.30% of parents who completed Family Income Information Form (13 forms left)

Raised \$1539.50 from Taffy Apples Sale (\$5321.00 - \$3781.50)

PAC Meeting - 9/29/23

OST program started; (debate, global study bridges, guitar, math puzzles & games, math club, minecraft, pingpong, robotics, running club, sports, student council, and volleyball)

Walk-A-Thon- raised over \$1900.00

October Haines Herald

Weekly Blackboard Messages

8th grade parent meeting - GoCPS

Collaboration with Chicago Bulls for Chinese New Year

Attendance rate for September - 97.35% - Goal is 98%

Primary classroom - Room 214 - 2nd Grade with 98.31%

Intermediate classroom - Room 304 - 5th Grade with 98.68%

Upper classroom - Room 307- 8th Grade with 99.54%

Summer Engagement Activities - Summer Programming - 4 weeks

Updated School's Website - <http://haines.cps.edu/>

Meet the Teachers Night- Music and snacks; Project Vision to promote Parent Mentor Program

August/September Haines Herald

Weekly Blackboard Messages



Color Coded Balls for Recess

Bottled water provided by CPS for students during heat advisory days

Second Step Implementation - Tier 1 SEL

Principal Chat - 9/7/23

BAC Meeting - 9/11/23

Shout Out for staff to give to one another

Employee of the Month with quotes of why they were chosen for the month by their colleagues

Students on 2nd Floor enter through Door # 5 (Playground); students on 3rd Floor enter through Door #1; Prek (#4) and K (6) students enter through their own door

Students are dismissed at 2:40 and 2:45 to alleviate congestion after school

Surveyed students about Out of School Time (OST) Programming

OST Programming will start the week of September and run through 20-30 weeks

Domain 4: Talent - Identification and Role Definition; Development and Evaluation; Professional Culture and Retention & Leadership Teams and Development

BOY Rigor Walk at Ward School - 11/17/23

Worked with neighboring admin from Ward and Galileo, along with N6 team to discuss unit planning protocol for Skyline -11/29/23

Department of Principal Quality - DPQ Presents... AAPI- featuring Deputy Chief Kim - moderated the panel - 11/30/23

Met 1:1 with Deputy Kim 12/5/23

PLC Visit to Dett School 12/7/23

Hired Jennifer Eng as new Special Education Classroom Assistant



Mentoring Principal Lupe Perez from James Ward School (attend LSC meetings, Rigor Walk, support one another, etc)

October 17 - N6 Virtual School Leader Mtg- Half Day

October 19 - Track B: October Virtual Mentor Session

November 7 - N6 November Leader Session - Full Day

Completed Cahn Fellowship - presented with Ms. Lee at the Cahn Leadership Conference - 10/6

Mentoring Principal Lupe Perez from James Ward School

BOY LDP Plan with Chief Milberg and Deputy Kim

BOY LDP Plan with Assistant Principal Lee

New Staff Members:

- Jiacong Cao- 5th grade teacher Bing Ni -2nd grade teacher
- Elizabeth Lee - 5/6th SS teacher Samantha Opp - LBS1 teacher
- Maritza Martinez- Art teacher Allen Xu - 4th grade ELA/SS teacher
- Kisha Commings & Destiny Campos -Miscellaneous Employees

Specials - Exploratory- Ms. Gaffney Rhodes

ILT, Culture & Climate/Equity, MTSS - Academics, BHT - SEL, PPLC and PPC Teams

Mentoring Principal Lupe Perez from James Ward School

Mr. Yee made a motion to accept the principal report and was seconded by **Ms. Ware**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (3) Open Position (1)

b. Haines Budget Report - as of 12/11/23

[Internal Accounts](#) - \$159,824.42



c. State of School Address

Principal's State of Address

Ms. Coutre' made a motion to approve the State of School Address report, and was seconded by **Ms. Ruan**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (3) Open Position (1)

d. PPLC - Professional Personnel Leadership Committee

NO REPORT

e. Bilingual Advisory Committee 雙語教育諮詢委員會

On behalf of Ms. Cheung, Ms. Ruan shared with LSC:

December 14 , 2023

LSC-Bilingual Report

-According to Aspen, as of today, we have a total of 171 students in ESL/bilingual programs. A total of 148 students will be taking the ACCESS assessments, the testing materials order was placed accordingly.

-Ms. Cao, Ms. Liang, Ms. Ruan, and Ms. Cheung organized and delivered the 3rd BAC meeting on December 11 at 1:00 pm in room 312. There were 36 participants who were learning about "Literacy Learning - How to use film to teach reading." Everyone had a great time learning the literary elements of the movie "Home Alone," Movie Review using Oreo Strategy, Doing Cookie decoration, and the Kahoot game. The next BAC meeting will be held in March, please stay tuned.

-Ms. Cheung, ELPT, attended the Network (6) ELPT In-Person Training Session #2 on December 12.



Ms. Coleman made a motion to accept the bilingual report and was seconded by **Ms. Ware**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (3) Open Position (1)

f. Title I PAC 家長諮詢委員會

Ms. Coleman shared the Title I PAC with the LSC:

November 17, 2023

PAC Meeting on 11/17/23 at 8:00am

Theme: Thank You for Being a Community Partner

Providing comprehensive school-community partnerships to broaden resources and strategies that support all youth and their families to enable success at school and beyond. ALL students, families, and communities are empowered decision makers.

The following were shared by Ms. Cheung:

Gratitude Jar Activity: Research shows that people who practice gratitude every day are not only happier but also healthier. Let's continue to appreciate the little things in life.

Gratitude Prompts and Tote Bag

Pui Tak Center Church Based

Children's Program

After School Tutoring Grades K-6 M-F 3-5pm Jumpstart Summer Program (JSP) 7 weeks

Youth Program

After School Tutoring Grades 7-12 M-F 3-6:30pm

Service-Learning Projects/Volunteer Hours (Street Cleaning Christmas, Disability Party)

High School: After School Matters also Internship Program 16+ y/o, Summer ESL Camp

ESL Class

Free Adult Education/Citizenship Classes Six 7-week Terms per year

Immigrant Welcoming Center



Case Management, Information and Referral, Crisis Intervention, Community Education and Outreach Activities

Project Vision

Equip youth with skills, confidence, and a sense of responsibility to give back to the community and become future leaders.

Approach: Learn, Serve, Lead, Thrive

Middle School Program: Grades 6-8 After School Tutoring, Saturday Camps, ELL Workshops and Summer Camp

High School Program After School Tutoring, postsecondary, and Workforce Training, Parent Mentor Program, Project: Upward Pathways

Chinese Community Union Church (CCUC) Sunday Program

Bible Devotion, small group bonding, activity of week and closing.

Friday night Programs in English (Echoes & Crusaders Fellowship) and Bi-lingual (Nissi)

Chicago Park District

After School Program at Haines School 2:45-6pm (Homework-help and gym/recreation time)

Summer Program inside school: lunch and snack provided 6 weeks 10am-5pm

Winter Registration: Online: Tuesday, Dec 5 @ 9am or In Person: Monday, Dec 11 @ 9am

It takes a village to raise a child. It takes an entire community to raise a child. It takes a whole village to raise a child!

Mr. Yee made a motion to accept the Title I PAC report and was seconded by **Ms. Ruan**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (3) Open Position (1)

g. Restrictive Environment 特殊教育

Ms. Talley informed the LSC:



		Least Restrictive Environment		
		20% or less	21%-60%	Total
D i s a b i l i t y	AUT	2	2	4(13.8%)
	DD	4	3	7(24.1%)
	HI	1	0	1(3.4%)
	LD	7	2	9(31%)
	OHI	2	1	3(10.3%)
	SPL	5	0	5(17.2%)
	Total	21(72.4%)	8(27.6%)	29

Ms. Ware made a motion to accept the LRE report and was seconded by **Principal Moy Davis**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (3) Open Position (1)

Ms. Ware made a motion to accept the overall reports and was seconded by **Ms. Coleman**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (3) Open Position (1)

8. Cumulative Principal Evaluation

Ms. Coutre' made a motion to start the Cumulative Principal Evaluation and was seconded by **Ms. Ware**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (3) Open Position (1)



9. Move to CLOSED SESSION 進入閉門會議

8:28 a.m. moved to closed session

10. Return to OPEN SESSION 結束閉門會議

8:34 a.m. returned to open session

Chairperson Langston made a motion to return to open session and was seconded by **Ms. Coutre'**. Passed unanimously.

Yes (7) No (0) Abstain (2) Absent (3) Open Position (1)

11. Principal Evaluation - Approval 批准校長評估

Ms. Coutre' made a motion to accept the Approval of Principal Evaluation reports and was seconded by **Mr. Yee**. Passed unanimously.

Yes (7) No (0) Abstain (2) Absent (3) Open Position (1)

12. Contract Renewal - Approval

Chairperson Langston shared with the LSC the approval of the principal's contract renewal with an excellent rating.

Ms. Coutre' made a motion to accept the Approval of Contract Renewal reports and was seconded by **Mr. Yee**. Passed unanimously.

Yes (7) No (0) Abstain (2) Absent (3) Open Position (1)



13. Old Business 舊事項

LSC welcomed Mr. Langston on board.

Ms. Coutre' made a motion to accept Mr. Langston as a new member of LSC and was seconded by **Mr. Yee**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (3) Open Position (0)

Principal Moy Davis updated LSC about the school banner.

Mr. Yee made a motion to accept Old Business and was seconded by **Ms. Ware**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (3) Open Position (0)

14. New Business 新事項

No New Business.

15. Announce the Date of the Next Meeting and Set Agenda 宣佈下一次會議日期

The next LSC Meeting is on February 08, 2023 - at 8:00 AM at the faculty center.

Principal Moy Davis requests to change the next meeting date to February 8, 2024.

Mr. Langston made a motion to cancel the January meeting and change it to February. It was seconded by **Ms. Coutre'**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (3) Open Position (0)

16. Adjourn 會議結束



Mr. Yee made a motion to adjourn the meeting and was seconded by **Ms. Coleman**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (3) Open Position (0)

The meeting was adjourned at 8:48 a.m.
Minutes submitted by **Secretary Liang**