



# LSC REGULAR MEETING MINUTES

興氏學校校董會常規會議通告和議程  
John Charles Haines School Local School Council  
247 W. 23<sup>rd</sup> Place | Chicago, Illinois 60616

**Thursday, October 12, 2023**  
**8:00 AM- Faculty Center**

## 1. Call to Order 召開會議

**Chairperson Langston** called the meeting to order at 8:05 a.m.

## 2. Roll Call 點名

**Chairperson Langston** did a verbal roll call.

The **present members** are **Principal Moy-Davis, Chairperson Monique Langston, Vice Chair Karl Kemp, Secretary Michelle Liang**, Paul Yee, Patricia Ware, Yi Li Ruan, Yarnell Johnson, June Moy Coutre', and Joylynne Coleman

**Absent members:** Wade Chan

**Open Position(s):** (1) Parent Representatives

## 3. Approval of Agenda 批准議程

**Ms. Ware** made a motion to approve the agenda, which was seconded by **Mr. Yee**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (2) Open Position (1)

## 4. Approval of Minutes from Previous Meeting 批准上似會議記錄

**Mr. Yee** made a motion to approve the previous meeting minutes and was seconded by **Ms. Ware**. Passed unanimously.



Yes (9) No (0) Abstain (0) Absent (2) Open Position (1)

## 5. Announcements/Introduction of Guests 宣佈/介紹來賓

Chairperson Langston welcomed all the guests.

Assistant Principal - Mrs. Connie Lee  
School Counselor - Ms. Talley

## 6. Public Comment 公眾意見

- Welcome Ms. Coleman
- 10th Anniversary Field House for Ping Tom Park October 21st, 2 - 5 p.m.

## 7. Reports 報告:

### Haines Principal Report

October 12, 2023

#### \*New\* Principal Leadership Framework:

1. [The CPS School Leadership Framework](#) (“the Placemat”): this document describes the four domains and associated components.
2. [The CPS School Leader Performance Evaluation Rubric](#): this document includes descriptions of practice at four performance levels.
3. [The School Leader Competency Crosswalk](#): this document explains how the prior Competencies align with the new CPS School Leadership Framework.

## Domain 1: Organizational Leadership - Vision, Mission & Goals, Strategic Planning and budget, Continuous Improvement, and Change Management and advocacy

September 22 PD- teaming and Committee Planning; Backward Design Planning

October 10- Flex Day- Hour 4 - Planning for W.I.N. Cycle 2

MTSS (Multi-Tiered System of Supports)/BHT (Behavioral HealthTeam) met



**Culture & Climate Team met**

**ILT met**

**Weekly Grade Level Meetings included EdTech tools, MTSS , learning cycles**

**Guided Observation for Leaders for K-2 Wit & Wisdom**

**REACH Observations started**

**October 11 - Class of 2024 took High School Admissions Test**

Lettuce Grow Theme for SY2324 - Enrollment as of 9/13 - 480 students

PD Week 0 - Team Building, Haines Vision/Mission/ CIWP, MTSS, EdTech Tools, Skyline, Second Step- many were teacher led; trip to Garfield Park Conservatory

Meet The Teacher's Night 8/17/23- over 300 students and parents came to meet the teachers and drop off supplies

First Friday- 8/25 - Scales and Tales- Traveling Zoo with chicks, a rabbit, a python, a sloth and other animals in the AM; Popcorn and Popsicles in the PM

Scheduling- Algebra for 8th grade bilingual students, 6th grade bilingual students are in GenEd for math; 5-8th grade bilingual students are doing walking reading; 5-6th grade and 7-8th grade departmental, WIN Time, Second Step SEL time

Grade Level Team meetings: Meetings are held on Wednesdays and Thursdays

Bathroom Remodeling Project: NEW- All Gender Bathroom on 2nd Floor and new bathrooms on 2nd floor (new partitions will be installed around Sept.8)

School Fees: This year- Activity Fee- \$70.00 per child; Two students- \$60.00 per child; Three or more students - \$165.00

Plans are to remove rain garden in playground and remove carpet in rooms on 2nd and 3rd Floor - upcoming projects from CPS

Abbreviated [Continuous Improvement Work Plan](#) - [Haines CIWP](#) is the strategic planning process of schools that also meets the federal and state requirements of a school improvement plan. This plan establishes a school's mission, and the strategies and milestones the school will take to accomplish its goals. The CIWP follows a continuous



improvement cycle, where goals, strategies and milestones are monitored regularly and adjusted as needed.

Plans are to remove rain garden in playground and remove carpet in rooms on 2nd and 3rd Floor - upcoming projects from CPS -

## **Domain 2: Instructional Core - Courses and Content, Instructional Strategies, & Assessment Data**

**September 22 PD- teaming and Committee Planning; Backward Design Planning**

**October 10- Flex Day- Hour 4 - Planning for W.I.N. Cycle 2**

**MTSS (Multi-Tiered System of Supports)/BHT (Behavioral HealthTeam) met**

**Culture & Climate Team met**

**ILT met**

**Weekly Grade Level Meetings included EdTech tools, MTSS , learning cycles**

**Guided Observation for Leaders for K-2 Wit & Wisdom**

**N6 Admin ELA Skyline Visit to Haines 3-5th grade rooms**

**Hispanic Heritage Month performance**

**REACH Observations started**

**Wit and Wisdom- Grades K-2**

**ELA Skyline - Grades 3-8 (1st year implementation); SS and Science Skyline - Grades 4-8**

**Created a time for ELA teachers**

**BOY assessments -(KIDS- K; iReady for K-2, and STAR 360 3-8, REACH Performance Tasks K-8)**

**As of 9/11- 98.5 % -131/133 of students tested in iReady Rdg & 96.9% -129/133 of students tested in iReady Math**



As of 9/11- 99% - 326/329 of students tested in STAR360 Rdg & 99% - 327/329- of students tested in STAR360 Math

97% of students that took the Algebra Exit exam last year PASSED!! 2 students had a perfect score- KUDOS to Ms. Suen

Master Schedule: PreK- Exploratory as Special; K-8 - Exploratory, PE, Mandarin, Art, Technology, Music

W.I.N time for all students 2-2:45

Test Prep classes for 20 8th grade students- \$445.00; scholarship of \$100.00 for each child

GoCPS opened 9/13/23 at 10:00 AM and will close on 11/9/23 at 5:00 PM

### **Domain 3: Climate and Culture - Family and community engagement, Connectedness and Wellbeing & Systems and structures**

**PAC Meeting - 9/29/23**

**OST program started; (debate, global study bridges, guitar, math puzzles & games, math club, minecraft, pingpong, robotics, running club, sports, student council, and volleyball**

**Walk-A-Thon- raised over \$1900.00**

**October Haines Herald**

**Weekly Blackboard Messages**

**8th grade parent meeting - GoCPS**

**Collaboration with Chicago Bulls for Chinese New Year**

**Attendance rate for September - 97.35% - Goal is 98%**

**Primary classroom - Room 214 - 2nd Grade with 98.31%**

**Intermediate classroom - Room 304 - 5th Grade with 98.68%**

**Upper classroom - Room 307- 8th Grade with 99.54%**

**Summer Engagement Activities - Summer Programming - 4 weeks**



Updated School's Website - <http://haines.cps.edu/>

Meet the Teachers Night- Music and snacks; Project Vision to promote Parent Mentor Program

August/September Haines Herald

Weekly Blackboard Messages

Color Coded Balls for Recess

Bottled water provided by CPS for students during heat advisory days

Second Step Implementation - Tier 1 SEL

Principal Chat - 9/7/23

BAC Meeting - 9/11/23

Shout Out for staff to give to one another

Employee of the Month with quotes of why they were chosen for the month by their colleagues

Students on 2nd Floor enter through Door # 5 (Playground); students on 3rd Floor enter through Door #1; Prek (#4) and K (6) students enter through their own door

Students are dismissed at 2:40 and 2:45 to alleviate congestion after school

Surveyed students about Out of School Time (OST) Programming

OST Programming will start the week of September and run through 20-30 weeks

**Domain 4: Talent - Identification and Role Definition; Development and Evaluation; Professional Culture and Retention & Leadership Teams and Development**

**Completed Cahn Fellowship - presented with Ms. Lee at the Cahn Leadership Conference - 10/6**

**Mentoring Principal Lupe Perez from James Ward School**

**BOY LDP Plan with Chief Milberg and Deputy Kim**



**BOY LDP Plan with Assistant Principal Lee**

New Staff Members:

- Jiacong Cao- 5th grade teacher      Bing Ni -2nd grade teacher
- Elizabeth Lee - 5/6th SS teacher      Samantha Opp - LBS1 teacher
- Maritza Martinez- Art teacher      Allen Xu - 4th grade ELA/SS teacher
- Kisha Commings & Destiny Campos -Miscellaneous Employees

Specials - Exploratory- Ms. Gaffney Rhodes

ILT, Culture & Climate/Equity, MTSS - Academics, BHT - SEL, PPLC and PPC Teams

Mentoring Principal Lupe Perez from James Ward School

**Ms. Coudre'** made a motion to accept the principal report and was seconded by **Ms. Coleman**.

Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (2) Open Position (1)

**Haines Budget Report - as of 10/6/23**

Internal Accounts - \$141,910.52

Budget—Non-Payroll -\$99,885.26

Budget transfers

From Description					To					Amount
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115	51300	290001	000576		115	53405	119015	000576		12,000	for reading supplies
115	51300	290001	000576		115	53305	119015	000575		12,000	for instructional materials
115	53405	241006	000575		115	55005	241006	000575		60	for office equipment



115	53405	119015	000576	115	53205	119015	000576	35.94	for reading supplies
115	53405	119015	000575	115	53205	119035	000575	500	for supplied food

Purchases from September 9 - October 6, 2023

**\$41,757.94 total**

\$223.65 - Supplies

\$411.81 - Food supplies

\$5099 - Services (Poetry Center for 7/8th grade and Hispanic Heritage Month)

\$223.01 - Books

\$134.11 - Office supplies

\$35, 870.13 - Facilities

**Ms. Ware** made a motion to accept the principal report and was seconded by **Ms. Coleman**.  
Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (2) Open Position (1)

**c. PPLC** - Professional Personnel Leadership Committee

No report.

**d. Bilingual Advisory Committee** 雙語教育諮詢委員會

**On behalf of Ms. Cheung, Ms. Ruan** shared with LSC:

**October 12, 2023**

LSC-Bilingual Report

-According to Aspen, as of today, we have a total of 169 students in ESL/bilingual programs.





-Ms. Cheung, ELPT, attended the Network (6) ELPT In-Person Training Session #1 on September 19.

-Our network 6 EL Specialist, Grace Oh, will conduct the “school visit” with Ms. Cheung on November 2 from 9:00 to 11:00 am. The purpose of this meeting is to review student placement, gaps in services, and the general processes and procedures of our school.

-Our next BAC meeting will be on Tuesday, November 14; please stay tuned.

**Principal Moy Davis** made a motion to accept the bilingual report and was seconded by **Ms. Liang**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (2) Open Position (1)

#### **e. Title I PAC 家長諮詢委員會**

September 29, 2023

PAC held its first Annual Meeting on 9/29/23 at 8:00 AM  
The following were shared by Principal Moy Davis

[CPS District Title I Parental Engagement Policy](#)

芝加哥公立學校學區第一標題家長參與政策

[Haines' CIWP](#)

興氏學校持續改進工作計劃 (CIWP)

[Haines' Title I Parent Involvement Policy](#)

興氏學校第一標題家長參與政策

[Haines' Title I Parent Compact](#)

第一標題學校和家長契約

[Haines' Title I Budget Itemized](#)

第一標題資金預算逐項列出

[Haines' Title I Parent Funds Budget](#)

第一標題家長資金預算

[Haines' Title I Parent Involvement Budget Plan](#)

第一標題家長參與資金預算規劃



PAC held its Annual Organizational Meeting on 9/29/23 at 8:30 AM

The following parents are this year's officers:

Jin Xiu Ruan

Chairperson 主席

Joylynne Coleman

Recording Secretary 記錄秘書

Tony Mei

Vice Chairperson 副主席

Xiao Dong Lin

Corresponding Secretary 相應秘書

**Vice Chair Kemp came at 8:20 a.m.**

**Mr. Yee** made a motion to accept the Title I PAC report and was seconded by **Ms. Ware**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (1) Open Position (1)

**f. Restrictive Environment 特殊教育**

**On behalf of Ms. Talley, Principal Moy Davis** informed the LSC:



October's LRE Report

Least Restrictive Environment Report (John Charles Haines Elementary School)				
		Least Restrictive Environment		
		20% or less	21%-60%	Total
<b>D i s a b i l i t y</b>	<b>AUT</b>	2	1	3(10.7%)
	<b>DD</b>	4	4	8(28.6%)
	<b>HI</b>	1	0	1(3.6%)
	<b>LD</b>	7	2	9(32.1%)
	<b>OHI</b>	2	1	3(10.7%)
	<b>SPL</b>	4	0	4(14.3%)
	<b>Total</b>	20(71.4%)	8(28.6%)	28

The high school exam was given on 10/11/23. Six different languages were offered. One student will be taking the Chinese test on 10/17/23.

93% of students were activated on the Go CPS website.

**Principal Moy Davis** made a motion to accept the LRE report and was seconded by **Ms. Ware**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (1) Open Position (1)

**Mr. Yee** made a motion to accept the Approval of overall reports and was seconded by **Ms. Ware**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (1) Open Position (1)



## 9. Old Business 舊事項

1. Parent Representative Vacancy and Approval
2. Square1 Art — 10/13 is the last day to turn in their artwork
3. Walk-A-Thon - October 6 Raised over \$1900
4. Taffy Apple and Pretzel Rods Sale - October 2- October 13
5. Trunk or Treat - October 23

**Ms. Coleman** made a motion to accept Old Business and was seconded by **Ms. Coutre**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (1) Open Position (1)

## 10. New Business 新事項

- Principal evaluation and renewal before Christmas - Cumulative evaluation and annual evaluations in spring
- Mr. Chan will be a voting member if we have a quorum when he logs in virtually
- Student Representative - Class President Jacob Yue will be invited to join the meeting.
- Light breakfast will be resumed - November Chairperson, December Ms. Ware, January Ms. Coleman, February Ms. Ruan, March Ms. Liang, April Ms. Coutre', May Mr. Yee.
- LSC election will be in spring - Ms. Scott is the liaison this year.

**Mr. Yee** made a motion to accept the New Business and was seconded by **Ms. Ware**. Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (1) Open Position (1)

**11. Announce Date of Next Meeting and Set Agenda** 宣佈下一次會議日期  
**The next** LSC Meeting is on November 9, 2023 - at 8:00 AM at the faculty center.

**11. Adjourn** 會議結束



**Chairperson Langston** made a motion to adjourn the meeting and was seconded by **Mr. Yee**.  
Passed unanimously.

Yes (10) No (0) Abstain (0) Absent (1) Open Position (1)

The meeting was adjourned at 8:38 a.m.  
Minutes submitted by **Secretary Liang**