



LSC REGULAR MEETING MINUTES

興氏學校校董會常規會議通告和議程
John Charles Haines School Local School Council
247 W. 23rd Place | Chicago, Illinois 60616

Thursday, September 14, 2023
8:00 AM- Faculty Center

1. Call to Order 召開會議

Chairperson Langston called the meeting to order at 8:06 a.m.

2. Roll Call 點名

Chairperson Langston did a verbal roll call.

The **present members** are **Principal Moy-Davis, Chairperson Monique Langston, Vice Chair Karl Kemp, Secretary Michelle Liang, Yi Li Ruan, Patricia Ware, Paul Yee, Yarnell Johnson, and June Moy Coutre'**

Absent members: Wade Chan, Coleman

Open Position(s): (1) Parent Representatives

3. Approval of Agenda 批准議程

Principal Moy Davis made a motion to approve the agenda, which was seconded by **Ms. Ware**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (1) Open Position (2)

4. Approval of Minutes from Previous Meeting 批准上似會議記錄

Chairperson Langston made a motion to approve the previous meeting minutes and was seconded by **Mr. Yee**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (1) Open Position (2)



5. Announcements/Introduction of Guests 宣佈/介紹來賓

Chairperson Langston welcomed all the guests.

Assistant Principal - Mrs. Connie Lee

6. Public Comment 公眾意見

No public comment.

Vice Chair Kemp arrived at 8:09 a.m.

7. Reports 報告:

Haines Principal Report

September 14, 2023

New Principal Leadership Framework:

1. [The CPS School Leadership Framework](#) (“the Placemat”): this document describes the four domains and associated components.
2. [The CPS School Leader Performance Evaluation Rubric](#): this document includes descriptions of practice at four performance levels.
3. [The School Leader Competency Crosswalk](#): this document explains how the prior Competencies align with the new CPS School Leadership Framework.

Domain 1: Organizational Leadership - Vision, Mission & Goals, Strategic Planning and budget, Continuous Improvement, and Change Management and advocacy

Lettuce Grow Theme for SY2324 - Enrollment as of 9/13 - 480 students



PD Week 0 - Team Building, Haines Vision/Mission/ CIWP, MTSS, EdTech Tools, Skyline, Second Step- many were teacher led; trip to Garfield Park Conservatory

Meet The Teacher's Night 8/17/23- over 300 students and parents came to meet the teachers and drop off supplies

First Friday- 8/25 - Scales and Tales- Traveling Zoo with chicks, a rabbit, a python, a sloth and other animals in the AM; Popcorn and Popsicles in the PM

Scheduling- Algebra for 8th grade bilingual students, 6th grade bilingual students are in GenEd for math; 5-8th grade bilingual students are doing walking reading; 5-6th grade and 7-8th grade departmental, WIN Time, Second Step SEL time

Grade Level Team meetings: Meetings are held on Wednesdays and Thursdays

Bathroom Remodeling Project: NEW- All Gender Bathroom on 2nd Floor and new bathrooms on 2nd floor (new partitions will be installed around Sept.8)

School Fees: This year- Activity Fee- \$70.00 per child; Two students- \$60.00 per child; Three or more students - \$165.00

Plans are to remove rain garden in playground and remove carpet in rooms on 2nd and 3rd Floor - upcoming projects from CPS

Abbreviated [Continuous Improvement Work Plan](#) - [Haines CIWP](#) is the strategic planning process of schools that also meets the federal and state requirements of a school improvement plan. This plan establishes a school's mission, and the strategies and milestones the school will take to accomplish its goals. The CIWP follows a continuous improvement cycle, where goals, strategies and milestones are monitored regularly and adjusted as needed.

Plans are to remove rain garden in playground and remove carpet in rooms on 2nd and 3rd Floor - upcoming projects from CPS -

Domain 2: Instructional Core - Courses and Content, Instructional Strategies, & Assessment Data

Wit and Wisdom- Grades K-2

ELA Skyline - Grades 3-8 (1st year implementation); SS and Science Skyline - Grades 4-8



Created a time for ELA teachers

BOY assessments -(KIDS- K; iReady for K-2, and STAR 360 3-8, REACH Performance Tasks K-8)

As of 9/11- 98.5 % -131/133 of students tested in iReady Rdg & 96.9% -129/133 of students tested in iReady Math

As of 9/11- 99% - 326/329 of students tested in STAR360 Rdg & 99% - 327/329- of students tested in STAR360 Math

97% of students that took the Algebra Exit exam last year PASSED!! 2 students had a perfect score- KUDOS to Ms. Suen

Master Schedule: PreK- Exploratory as Special; K-8 - Exploratory, PE, Mandarin, Art, Technology, Music

W.I.N time for all students 2-2:45

Test Prep classes for 20 8th grade students- \$445.00; scholarship of \$100.00 for each child

GoCPS opened 9/13/23 at 10:00 AM and will close on 11/9/23 at 5:00 PM

Domain 3: Climate and Culture - Family and community engagement, Connectedness and Wellbeing & Systems and structures

Summer Engagement Activities - Summer Programming - 4 weeks

Updated School's Website - <http://haines.cps.edu/>

Meet the Teachers Night- Music and snacks; Project Vision to promote Parent Mentor Program

August/September Haines Herald

Weekly Blackboard Messages

Color Coded Balls for Recess

Bottled water provided by CPS for students during heat advisory days

Second Step Implementation - Tier 1 SEL



Principal Chat - 9/7/23

BAC Meeting - 9/11/23

Shout Out for staff to give to one another

Employee of the Month with quotes of why they were chosen for the month by their colleagues

Students on 2nd Floor enter through Door # 5 (Playground); students on 3rd Floor enter through Door #1; Prek (#4) and K (6) students enter through their own door

Students are dismissed at 2:40 and 2:45 to alleviate congestion after school

Surveyed students about Out of School Time (OST) Programming

OST Programming will start the week of September and run through 20-30 weeks

Domain 4: Talent - Identification and Role Definition; Development and Evaluation; Professional Culture and Retention & Leadership Teams and Development

New Staff Members:

- Jiacong Cao- 5th grade teacher Bing Ni -2nd grade teacher
- Elizabeth Lee - 5/6th SS teacher Samantha Opp - LBS1 teacher
- Maritza Martinez- Art teacher Allen Xu - 4th grade ELA/SS teacher
- Kisha Commings - Miscellaneous Employee - Destiny Campos is still in the process

Specials - Exploratory- Ms. Gaffney Rhodes

ILT, Culture & Climate/Equity, MTSS - Academics, BHT - SEL, PPLC and PPC Teams

Mentoring Principal Lupe Perez from James Ward School

Mr. Yee made a motion to accept the principal report and was seconded by **Ms. Ruan**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (1) Open Position (2)



b. Principal's Budget Report

Haines Budget Report - as of 9/8/23

[Internal Accounts](#) - \$142,897.02

[General Ledger Expenditure Report](#) Definitions

[Budget](#) - \$306,153.19

Budget—[Non-Payroll](#) - \$82,549.18

Budget Transfers:

From				To				Amount	Description
115	57940	119027	000316	115	54125	119027	000316	5000.00	PreK supplies
115	57940	119027	000316	115	53405	119027	000316	1000.00	PreK services
115	54125	221234	000575	115	54505	221234	000575	130.00	PD for Math Registration
124	57915	113090	70948	124	54555	113090	70948	1,500.00	AP Lee expenses for Cahn
370	53305	113130	499824	370	53405	113130	499824	5,000.00	Supplies for OST
370	53305	113130	499824	370	51330	290001	499824	100.00	Benefits for OST
370	53305	113130	499824	370	51320	290001	499824	5,000.00	Bucket for OST
115	54125	221234	000575	115	53215	221234	000575	1,000.00	Food for PD
115	54125	241006	000575	115	53405	241006	000575	500.00	Supplies for Office
115	53405	119015	000575	115	55010	119015	000575	169.00	Furniture for Reading
115	53405	119015	000575	115	53510	241006	000575	120.00	Postage for Office
115	55005	111008	000576	115	55010	111008	000576	485.90	Furniture for Elementary
115	53405	111008	000576	115	55005	111008	000576	485.90	Property for Elementary
324	51320	290001	399504	324	54130	320020	399504	3,800.00	Summer Program
324	51320	290001	399504	324	51330	290001	399504	285.00	Bucket for Summer



Purchases from July 1 - September 8, 2023

\$92,625.34

\$4717.69 - Supplies

\$4500 - Summer Programming from Beverly Arts Center

\$83,407.65 - Facilities

Mr. Yee made a motion to accept the budget report and was seconded by **Ms. Liang**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (1) Open Position (2)

c. PPLC - Professional Personnel Leadership Committee

PPLC - the purpose of the PPLC is to develop and formally present recommendations to the principal and the LSC on all matters related to the educational program, including but not limited to, curriculum, school improvement plan development and implementation, and school budgeting. (LSC members chairs and team can be up to 7 members, including the LSC members)

The representatives for school year 23-24 are:

Primary - Wendy Liu

Intermediate - Michelle Liang

Upper - Yi Li Ruan

LBS1 - Christopher Hartley

PLATnM - Ricky Tang

Mr, Yee made a motion to accept the PPLC report and was seconded by **Ms. Ware**. Passed unanimously.



Yes (9) No (0) Abstain (0) Absent (1) Open Position (2)

d. Bilingual Advisory Committee 雙語教育諮詢委員會

On behalf of Ms. Cheung, Ms. Ruan shared with LSC:

Sept. 14, 2023

LSC-Bilingual Report

-According to Aspen, as of today, we have a total of 167 students in ESL/bilingual programs. All ELL screener and profile data are updated to the Aspen system accordingly.

-Bilingual staff had planned and organized the 1st Bilingual Advisory Committee organization meeting on Sept 11, 2023. There were a total of 21 families who joined the meeting. Four parents were elected as the BAC members at the meeting. They are the President: Aiyi Wu; Vice-President: Chan Qing Yu; Secretary: De Hao Li. Representative: Xiao Ming Tan. Then the newly elected BAC members reviewed and approved the BAC budget for this school year. Parents voted on BAC meeting dates which will be held on 11/14/2023, 12/11/23, 3/14/24, and 4/17/24 as well. Teachers also explained the TBE/TPI programs, assessments, curriculum maps, and students' expectations.

-Ms. Cheung, ELPT, will attend the Network (6) ELPT In-Person Training Session #1 on September 19.

Principal Moy Davis made a motion to accept the bilingual report and was seconded by **Ms. Johnson**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (1) Open Position (2)



e. Title I PAC 家長諮詢委員會

No Report.

The next meeting will be held at the end of September.

f. Restrictive Environment 特殊教育

On behalf of Ms. Talley, Principal Moy Davis informed the LSC:

September's LRE Report

Least Restrictive Environment Report (John Charles Haines Elementary School)

		Least Restrictive Environment		
		20% or less	21%-60%	Total
D i s a b l i t y	AUT	2	1	3(10.7%)
	DD	4	4	8(28.6%)
	HI	1	0	1(3.6%)
	LD	7	2	9(32.1%)
	OHI	2	1	3(10.7%)
	SPL	4	0	4(14.3%)
	Total	20(71.4%)	8(28.6%)	28

GoCPS opens on September 13 and the deadline on November 9.

Mr. Yee made a motion to accept the LRE report and was seconded by **Ms. Johnson**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (1) Open Position (2)



8. Haines CIWP Review and Approval

Principal Moy Davis shared with the LSC:

Haines focuses on the two main priorities:

1. Curriculum instruction - If we, then we can - ELA is the focus for the year. Skyline, BOY, MOY, EOY observations, assessments. 100% of EL students have tier 1 support with general education - Goals increase every year, 100% in year 26.
2. Connectedness & Well-being - Second step - SEL focus. Ideas include students-led extracurricular activities -- Cheerleading. More after-school programs. Continue equity team, cultural and climate, and increase after-school attendance

Mr. Yee made a motion to approve the CIWP and was seconded by **Chairperson Langston**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (1) Open Position (2)

Mr. Yee made a motion to accept the overall reports and was seconded by **Ms. Coutre'**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (1) Open Position (2)

9. Old Business 舊事項

TWO Parent Representative Vacancy and Approval

Ms. Coleman submitted her application for the parent representative with her statement of interest for the position.

Chairperson Langston made a motion to accept Ms. Coleman to fill the vacancy for one of the parent representatives and was seconded by **Mr. Yee**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (2) Open Position (1)



10. New Business 新事項

Taffy Apple Sale - October 9- October 20 This year, the school wants to add flavored pretzels to the annual fundraiser.

Trunk or Treat - October 23rd Student entrance fee will be \$3.

Square One Art: Student artwork fundraisers will continue this year. Last year's fundraiser was a success. All the proceeds will go to the ART program.

Mr. Yee made a motion to accept the New Business and was seconded by **Vice Chair Kemp**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (2) Open Position (1)

11. Announce Date of Next Meeting and Set Agenda 宣佈下一次會議日期

The next LSC Meeting is on October 12, 2023 - 8:00 AM at the faculty center.

11. Adjourn 會議結束

Mr. Yee made a motion to adjourn the meeting and was seconded by **Principal Moy Davis**. Passed unanimously.

Yes (9) No (0) Abstain (0) Absent (2) Open Position (1)

The meeting was adjourned at 8:36 a.m.

Minutes submitted by **Secretary Liang**