

John C. Haines Shared Agreements 興氏學校協議

	Be Respectful 尊重	Be Responsible 負責任	Be a Team Player 團隊合作
Student Expectations 對學生的期望	<ul style="list-style-type: none"> ● Speak and act with kindness ● Listen to understand ● Be mindful of others space, thoughts, and needs ● 言行舉止友善 ● 認真聽講以了解 ● 注意並尊重他人的個人空間、思想和需求 	<ul style="list-style-type: none"> ● Take care of myself ● Create a clean and quiet workspace ● Follow a daily schedule ● Ask questions when I don't understand ● Be on time and present at all in-person and/or virtual learning sessions ● Complete assignments on time ● 照顧好自己 ● 創建一個乾淨安靜的工作空間 ● 遵循每日時間表 ● 當我聽不懂時，必須發問問題 ● 準時參加所有現場面對面學習和/或線上學習會議 ● 按時完成作業 	<ul style="list-style-type: none"> ● Be considerate of others at school and at home ● Be engaged and actively participate ● Communicate my needs with my teachers and parents ● Use technology to advance my learning <ul style="list-style-type: none"> ○ Mute my mic ○ Monitor the chat ○ Troubleshoot tech ● 在學校和家裡要善待他人 ● 參與並積極參與 ● 與老師和父母溝通個人的需求 ● 使用線上技術促進自己的學習 ● 不說話時用「靜音」 ● 監視自己線上聊天內容 ● 排除上線技術故障
Parent Expectations 對父母的期望	<ul style="list-style-type: none"> ● Speak and act with kindness ● Seek solutions with my child and their teachers ● Assume positive intent ● 言行舉止友善 ● 與孩子和他們的老師，一起尋求解決困難方案 ● 對事存積極的意圖 ● 認真聽講以了解 	<ul style="list-style-type: none"> ● Support my child in creating a consistent schedule ● Convey the importance of remote learning ● 支持我的孩子製定一致的時間表 ● 傳達「線上學習」的重要性 	<ul style="list-style-type: none"> ● Have a quiet space for my child to work ● Check in with my child on a daily basis ● Help troubleshoot technology as best as I can ● 給孩子一個安靜的學習工作空間 ● 每天了解一下孩子的狀況 ● 盡最大可能幫助解決上線技術問題

**Teacher
Expectations**
對老師的期望

- Speak and act with kindness
- Listen to understand
- Be available for student and parent questions/concerns
- 言行舉止友善
- 對事存積極的意圖
- 有時間讓自己對學生和家長的問題/疑慮有所了解

- Be clear and explicit with student expectations for learning
- Be in contact with students and families daily
- 給學生清晰明確的學習期望
- 每天與學生和家人保持聯繫

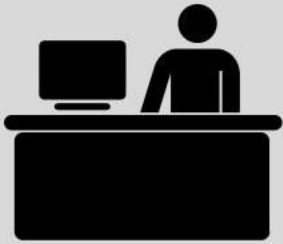
- Work with my team on creating rich learning experiences for students
- Be reflective with my practice and seek ways to support my colleagues
- 與我的團隊合作，為學生創造豐富的學習體驗
- 反思自己的教學做法，並尋求支持同事的方法



Google Meet Tips

Etiquette for Students

在互联网上Google Meet开会技巧：学生礼节



Find a quiet location

找一个安静的地方



Headset for good sound

使用耳机,以得好音质



Listen for expectations

留心听老师的期望



Arrive early

提前到达



Use chat for questions

使用聊天框提问



Wait your turn

轮流等候



Mute when not talking

不说话时保持静音



Look at the camera

眼看摄像机

Additional Etiquette for Parents and Guardians

家长的额外礼节